



**BOARD OF DIRECTORS**

GARRY BREDEFELD  
NATHAN MAGSIG  
BUDDY MENDES  
LARRY MICARI  
BRIAN PACHECO  
AMY SHUKLIAN  
PETE VANDER POEL

**Meeting Location:  
County of Fresno  
Board of Supervisors Chambers  
2281 Tulare Street, #301  
Fresno, CA 93721**

**AGENDA DATE:** February 28, 2025

**ITEM NUMBER:** Item 7

**SUBJECT:** Appoint SJVIA Manager and Assistant Manager to Serve a Two-Year Term, Through the First Meeting of the SJVIA Board in 2027 (A)

**REQUEST(S):** That the Board appoint the Manager and Assistant Manager to Serve a two-year term.

**DESCRIPTION:**

Since the creation of the SJVIA in 2009 by the County of Fresno and the County of Tulare, the oversight and administration of the entity has been handled jointly by staff at both Counties. Pursuant to Article 10 of the “Amended & Restated Joint Exercise of Powers Agreement Creating the San Joaquin Valley Insurance Authority,” the SJVIA Manager and Assistant Manager shall administer the business and activities of the SJVIA. The agreement stipulates that the Manager and Assistant Manager shall be either the Director of Human Resources or Employee Benefits Manager from the County of Fresno (COF) or the Human Resources Director from the County of Tulare (COT).

The Manager and Assistant Manager have typically been appointed to serve two years before alternating roles as approved by the Board. Following this schedule and pending Board approval, Hollis Magill (COF) will serve as SJVIA Manager and Lupe Garza (COT) will serve as SJVIA Assistant Manager.

Although the role of Manager and Assistant Manager alternate, the majority of administrative functions are maintained at either the County of Fresno or the County of Tulare regardless of the change in Manager/Assistant Manager. In practice, the Manager and Assistant Manager continue to share the workload and maintain administrative oversight of certain functions at one location (rather than alternating back and forth) contributing to stability and continuity of operations.


**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** February 28, 2025

**FISCAL IMPACT/FINANCING:**

None

**ADMINISTRATIVE SIGN-OFF:**

  
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Lupe Garza  
SJVIA Manager

  
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Hollis Magill  
SJVIA Assistant Manager