

**Meeting Location:  
County of Fresno  
Board of Supervisors Chambers  
2281 Tulare Street, #301  
Fresno, CA 93721**

**AGENDA DATE:** February 28, 2025

**ITEM NUMBER:** Item 20

**SUBJECT:** Receive Consultant's Report on the Plan Year 2026 Marketing Timeline (I)

**REQUEST(S):** That the Board receive the Consultant's update on the plan year 2026 marketing timeline.

**DESCRIPTION:**

As the SJVIA prepares for the 2026 renewals, the SJVIA staff with Keenan's assistance will issue two RFPs concurrently, one) for the dental plans (self-funded dental PPO and fully insured dental HMO) and one for the Pharmacy Benefit Manger (PBM). The timeline is as follows:

**January - February: RFP Preparation**

- Define the scope of services required
- Develop RFP document
- Develop evaluation criteria
- Prepare census and plan experience
- Identify potential vendors to invite

**March 17: RFP Release**

- Release the RFP to identified vendors via Keenan or SJVIA
- Require signed Non-Disclosure Agreement (NDA) / Intent to Bid before release of claims experience and census data

**March 31: Vendor Questions Due**

- Vendors to submit questions
- NDA/Intent to Bid due from Vendors
- Release plan experience and census with signed NDA/Intent to Bid

**April 14: Vendor Response to Questions**

- Provide responses to all vendor questions

**May 12: Proposal Submission**

- Due date for vendor proposals

**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** February 28, 2025

**June 2: Vendor Proposal Evaluation**

- Review all submitted proposals for completeness and compliance
- Provide initial scoring of proposals
- Prepare report for SJVIA staff (first draft of SJVIA Board report)

**June 9-13: SJVIA Feedback Due**

- SJVIA feedback provided
- RFP finalists selected
- Finalist interviews scheduled

**June 16-20: Finalist Interviews**

- PBM finalist interviews
- Dental finalist interviews
- Reference check

**June 23-27: Finalize SJVIA Board Report**

- Final Keenan edits to Board report
- Keenan adds feedback from finalist interviews to RFP reports
- Vendor recommendations included in the report
- SJVIA staff receives RFP reports for review

**June 30-July 3 SJVIA Board Items Due to SJVIA Staff**

- SJVIA provides final edits
- SJVIA Board report finalized

**July 18: Board Presentation**

- Present the final recommendation to the SJVIA Board
- Dental and PBM providers selected


**July 21: RFP vendor notifications**

- Notify vendors of selections
- Implementation process starts with award winners

**FISCAL IMPACT/FINANCING:**

To be determined.

**ADMINISTRATIVE SIGN-OFF:**

  
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Lupe Garza  
SJVIA Manager

  
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Hollis Magill  
SJVIA Assistant Manager