



**BOARD OF DIRECTORS**

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**Meeting Location:  
Tulare County Employees' Retirement  
Association Board Chambers  
136 N Akers St  
Visalia, CA 93291  
November 7, 2014 9:00 AM**

**AGENDA DATE:** November 7, 2014

**ITEM NUMBER:** 15

**SUBJECT:** Approve the Master Services Agreement with Viverae and Other Documents and Authorize Execution of these Documents

**REQUEST(S):** That the Board approves the Master Services Agreement with Viverae effective January 1, 2015 and other related documents and authorizes the execution of these documents upon approval by SJVIA legal and staff

**DESCRIPTION:**

At the August 22, 2014 meeting, [your Board approved the recommendation](#) to negotiate a three year agreement with Viverae effective January 1, 2015.

Staff has been working with Gallagher and the Viverae implementation team on program design, communication, logistics, data transfer and other details to negotiate an agreement that will allow successfully launching a new wellness program on January 1, 2015. To complete the implementation process, other documents may require signature by the SJVIA.

The documents include:

1. Master Services Agreement: to be executed by SJVIA and Viverae. This agreement governs all services to be provided by Viverae, responsibilities of both the vendor and the client, and terms of the relationship.
2. Program Design Document: to be executed by SJVIA and Viverae. This document outlines the strategy of the wellness program, timing and components of activities, communications, and many other aspects of the SJVIA's wellness program.

**AGENDA:** San Joaquin Valley Insurance Authority

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3. Confidentiality Agreements: to be executed by Viverae and any SJVIA vendors that will be either accepting or providing information for the support of the wellness program.
4. Screening Plan: to be executed by SJVIA and Viverae. This document will outline the strategy for biometric screenings and all components to be included.
5. Census Business Requirements Document (BRD): to be executed by SJVIA and Chimienti & Associates for the exchange of census information from Admin Direct.
6. Biometric Import BRD: to be executed by Delta Team Care and SJVIA. This document covers the transfer of past biometric screenings from Delta Team Care (prior vendor) to Viverae for the purpose of year over year comparison for both the SJVIA and individual participants.

As the implementation process continues, other documents may require signature by the SJVIA. Staff is requesting authorization to have the documents listed above executed by the Board Chairman upon approval of the final document by SJVIA legal and staff, and Viverae. Staff is also requesting authorization to have any additional documents executed as needed to complete the implementation of the program with Viverae.

**FISCAL IMPACT/FINANCING:**

The SJVIA has budgeted \$2.50 per employee per month (PEPM), or \$325,800 annually for Wellness efforts. The SJVIA currently pays \$2.10 PEPM (PPO) and \$3.38 PEPM (HMO) for disease management programs through Anthem 360, whereas Viverae's fee for disease management is \$2.75 PEPM. Delta TeamCare offers health risk assessments and biometric screenings at \$195 per employee that participates. Viverae's fee for biometric screenings is \$59.95. The total fee for comprehensive wellness programs through Viverae is \$4.05 PEPM. While there will be an increase in fixed costs for the wellness program, Viverae's comprehensive program will produce the employee engagement and subsequent return on investment the SJVIA sought through the RFP process.

**ADMINISTRATIVE SIGN-OFF:**



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Rhonda Sjostrom  
SJVIA Manager



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Paul Nerland  
SJVIA Assistant Manager