

FIDUCIARY CALENDAR 2015

Item 12

OBJECTIVE	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Goal Setting Establish fiduciary committee goals for the year	ESTABLISH FIDUCIARY COMMITTEE GOALS	COMMITTEE MEETING TOPICS OF INTEREST EDUCATION INITIATIVES	ANNUAL BUDGET	
Fiduciary Governance Review committee roles & oversight; conduct committee meetings	STABLE VALUE 101 PRESENTATION		FIDUCIARY TRAINING PRESENTATION	MUTUAL FUNDS 101
Investment Oversight & Monitoring Periodic review of investment policies and performance	PLAN INVESTMENT REVIEW	PLAN INVESTMENT REVIEW	MENU REVIEW PLAN INVESTMENT REVIEW	PLAN INVESTMENT REVIEW
Documentation & Records Management Documentation of due diligence and plan records		PLAN DISCLOSURE REVIEW (408B2 AND 404A5)	PLAN DOCUMENT REVIEW	ANNUAL FIDUCIARY CHECKLIST
Fee & Service Reviews	MUTUAL FUND SHARE CLASS REVIEW	PLAN FEE REVIEW	MUTUAL FUND AND PLAN FEE DCMC EDUCATION TRAINING	REVIEW NATIONWIDE'S SERVICE LEVEL