# ATTACHMENT 1 - COST SHEET

Vendor _____

Please complete the following cost sheet.  Include unit price, quantity, and total price for each item listed, if applicable.  Include any discounts (type, % and $ amount).  Add additional lines as needed.

| ITEM | UNITS | UNIT PRICE | TOTAL |
|---|---|---|---|
| **Software Costs** | | | |
| Application Software (Is there an **all-inclusive** Annual Price which includes Software & all other services?  If yes, place total cost in this row only & state "included" in all applicable rows.  If no, then provide separate cost as applicable.): | | | |
| I.  Job Class/Spec & Salary Info Mgt | | | |
| II.  Recruitment & Exam Process | | | |
| a.  Recruitment Plan & Project Mgt | | | |
| b.  Flyer Creation | | | |
| c.  Application Management | | | |
| d.  Examination Process | | | |
| III.  Requisition Process Management | | | |
| a.  Requisition/Certification Process | | | |
| b.  Eligible List Management | | | |
| IV.  Reporting Capabilities | | | |
| V.  Notice Capabilities | | | |
| **TOTAL SOFTWARE COSTS*** | | | |
| | | | |
| **APPLICATION HOSTING/DATA STORAGE COST** | | | |
| | | | |
| **DATA CONVERSION COST** | | | |
| | | | |
| **SEPARATE TESTING ENVIRONMENT** | | | |
| | | | |
| **Installation** | | | |
| Specify the installation Fees | | | |
| Project Management Fees | | | |
| **TOTAL INSTALLATION COSTS** | | | |
| | | | |
| **Training** | | | |
| List all types of training, number of training hours required per student, class size, etc. | | | |
| **TOTAL TRAINING COSTS** | | | |
| | | | |
| **Professional Services** | | | |
| | | | |
| **Software Escrow Fee** | | | |
| | | | |
| **Additional Costs** | | | |
| **TOTAL SYSTEM COST** | | | |
| **Rates for Additional Professional Services** | | | |
| | | | |
| **MAINTENANCE COST – ANNUAL*** | | | |
| Total Annual Maintenance Cost – Year 1 | | | |
| Total Annual Maintenance Cost – Year 2 | | | |
| Total Annual Maintenance Cost – Year 3 | | | |
| Total Annual Maintenance Cost – Year 4 | | | |
| Total Annual Maintenance Cost – Year 5 | | | |

* Please note if there is an additional cost for Upgrades or New Releases.