



County of Fresno

INTERNAL SERVICES DEPARTMENT
ROBERT BASH, DIRECTOR - CIO

Facility Services • Fleet Services • Graphics
Information Technology • Purchasing
Security • Telecommunications

February 5, 2016

LETTER OF INTEREST

NUMBER 962-5430

COMPUTER AND NETWORKING SYSTEMS

The County of Fresno will be issuing a master agreement based on the number of interested firms. Fresno County seeks no more than twenty (20) for this master agreement. Once on the master agreement, bids will be solicited for whatever product is required.

The interest form must be received by email or mail at Fresno County Purchasing **February 19th at 2:00 pm.**

If your organization is interested in bidding on computer and networking systems, components, hardware, software, and communication equipment and parts to all of the Fresno County departments, please return the completed form to:

Letter of Interest Number 962-5430
County of Fresno Purchasing
4525 E. Hamilton Avenue, 2nd Floor
Fresno, CA 93702
Phone: (559) 600-7114
gcornuelle@co.fresno.ca.us

If you have any questions, please contact Gary E. Cornuelle, Purchasing Manager, Purchasing Division at (559) 600-7114.

GEC:ssj
962-5430 Computer and Networking Systems

Organization

Individual/Contact Person

Title

Street Address/P.O. Box

City

State

Zip Code

Telephone

Fax Number

E-Mail Address

OVERVIEW / SCOPE OF WORK

SCOPE OF WORK

The County of Fresno, on behalf of the Information Technology Services Division (ITSD) and the Fresno Sheriff-Coroner's Office (FSCO), is charged with the responsibility of specifying, acquiring and maintaining computer and networking systems, components, hardware, software, and communication equipment and parts to all of the Fresno County departments. It is the intent of the County to qualify a pool of vendors who can be included in a master list to supply the various computer hardware, software, peripherals, communication parts and equipment, including warranty/maintenance service for same, in accordance with specific terms and conditions.

Many of these purchases are for standard items available from established vendors and manufacturers and include the following categories of items: 1) surveillance cameras and accessories, 2) communication equipment and parts, 3) systems and networking hardware, 4) non Dell laptops, 5) fax machines, 6) printers, multi-function printers and scanners, and 7) software, licenses and maintenance. Qualified vendors must be able to provide product for at least one of the category items listed above.

GENERAL REQUIREMENTS

Vendor's financial stability; integrity, promptness and responsiveness to problems, order changes, and status/tracking of each order, verifiable by references.

Vendor's acceptance of the Contract which includes the County of Fresno Model Agreement.

Vendor's performance and reliability for organizations similar to the County of Fresno and/or specific County of Fresno experience and direct prior County performance, verifiable by references.

Vendor's ability to demonstrate experience in providing the products and services desired for California Counties; knowledge and awareness of the problems associated with providing the products; and to what degree the vendor will satisfy the County's needs.

Vendor's policies regarding Shipping/Handling/Freight and returned merchandise: A physical location that would prevent a normal estimated delivery time to exceed 10-14 days may have a negative impact on vendor selection. Preference will be given to vendors within the continental United States and Canada.

Vendor's acceptance of the County's net term of 45 days upon delivery of entire order.

EXCEPTIONS

Exceptions to the general requirements will be reviewed on a case by case basis. Exceptions may have a negative impact on the selection of vendors to be added to the Multi-vendor Contract. Exceptions to the net term of 45 days will have a significant negative impact on the vendor selection process as that is a requirement of the Auditor/Controller-Treasurer/Tax Collector Department.

VENDOR SELECTION AND PREFERENCES

The County will select a maximum of 20 vendors for its pool. In the event more than 20 qualified vendors respond to the County's Letter of Interest, the County will select the 20 vendors based on meeting the general requirements and time of submission. The County may add as many eligible vendors as the County deems appropriate for County needs.