

COUNTY OF FRESNO
ADDENDUM NUMBER: ONE (1)
RFP NUMBER: 962-5377
MENTAL HEALTH SERVICES ACT (MHSA)
PREVENTION AND EARLY INTERVENTION (PEI)
PROJECT - BLUE SKY WELLNESS CENTER

Issue Date: October 8, 2015

IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, PURCHASING
4525 EAST HAMILTON AVENUE, 2nd Floor
FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON OCTOBER 23, 2015.

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Nick Chin**,
phone (559) 600-7110 or e-mail CountyPurchasing@co.fresno.ca.us.

NOTE THE ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 962-5377 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN IN BLUE INK AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.

➤ **Please see the attached questions and answers.**

ACKNOWLEDGMENT OF ADDENDUM NUMBER One (1) TO RFP 962-5377

COMPANY NAME: _____ (PRINT)

SIGNATURE (In Blue Ink): _____

NAME & TITLE: _____ (PRINT)

Purchasing Use: NC:hrs

ORG/Requisition: 56304710 / 5631601503

QUESTIONS & ANSWERS

Q1. Can a proposal be submitted for only one of the two components?

A1. Yes, Page 4 of the Overview Section, Paragraph 2 indicates that vendor(s) may submit a proposal for one or both components of the RFP.

Q2. Can a single proposal be submitted for both of the components?

A2. Yes, Page 4 of the Overview Section, Paragraph 1 indicates that vendor(s) may submit a proposal for one or both component of the RFP.

Q3. What are the current hours of operation for the Blue Sky Wellness Center and the various Youth Empowerment Centers?

A3. The current hours of operations are 8:00 a.m. to 4:30 p.m. Monday through Saturday.

Q4. On Page 24 of the RFP, it states that: "It is anticipated that at least 1300 TAY, adult and older adult clients/families will be served, with an additional 1,000 clients and family members." Is there a distinction between the "1300 TAY, adult, and older adult clients/families" and the "additional 1,000 clients and family members?" Is the intent that 2,300 clients and family members will be served?

A4. Yes it is the intent that 2,300 clients and family members will be served. On Page 24 of the Background Section, Paragraph 7 indicates that the anticipated participants at the Blue Sky Center should not be less than 1,300 TAY, Adults and older Adult clients per week. However, there may be times when the average attendance at the Blue Sky Center is 101 per week.

Q5. On Page 24 of the RFP, it also states that: "In order to facilitate the successful bidder recruitment of client/family members, the successful bidder will have the ability to address minimum qualification requirements during the recruitment process by identifying individuals that have completed the certificate program." What "certificate program" is this statement referring to?

A5. Blue Sky programming has included a "Peer Certificate" component in which attendees received structured training that would prepare them for volunteer, part time or paid experience as a Peer Support Specialist. This was offered to support those with lived experience a training opportunity to gain paid/volunteer work in order to meet County of Fresno Peer Support Specialize minimum qualifications;

Peer Support Specialist I applicants must qualify under one (1) of the options listed below:

OPTION 1:

Experience: One (1) year of experience providing peer support to behavioral health clients in a public or private agency.

License: A valid Class "C" driver's license, or equivalent, may be required.

OPTION 2:

Certificate: Completion of a Peer Support Specialist, Parent Partner training program or a Consumer Volunteer Advocacy training program prior to February 2007.

Q6. With respect to the “Youth Empowerment Centers” referred to on page 24 of the RFP: (a) Where are the current locations of the Youth Empowerment Centers? (b) What is the average number of youth served each month at each of the current locations? (c) Is it the County’s desire that the current locations be maintained?

A6. (a) Current locations are: Raisin City, Orange Cove, West Fresno, Firebaugh Family Education Center; Fresno Interdenominational Refugee Ministries (FIRM); Fresno Unified High Schools (FUSD); Tehipite Middle School; and the Tollhouse Center.
(b) The monthly average is 450 youths.
(c) The County would like to maintain the current locations as well as see services expanded to other locations.

Q7. Page 26 of the RFP refers to “Family Support Services – on and or off site, responsive to family needs.” Please provide clarification as to the types of family support services that would be appropriate for provision off-site.

A7. The Department is seeking responses that outline plan/design for Family Support Services that is aligned with the submitted program design. Off-site family support could be meeting a loved one at a specified or specific location. Family members may prefer to meet elsewhere rather than attending the Blue Sky Center. Outreach, linkage and educational efforts to family members may be appropriate as well as necessary in order to build trust and rapport.

Q8. With respect to the “staffing to youth ratios” that are requested on Page 27 of the RFP, what is the anticipated number of weekly attendees? What is the current number of weekly attendees?

A8. The anticipated number of attendees is 2,400 per year as stated in the RFP. The number of attendees in 2014 totaled 5,295.

Q9. Page 28 of the RFP states that: “400 peer support groups will be provided (at minimum 20 participants per group).” Is this the current number of participants per group?

A9. The average number of participants per group in 2014 was 8 attendees.

Q10. With respect to the Vocational Services Business Model referred to on Page 31 of the RFP, will there be budgeted funding to pay clients for on-the-job training or will it be voluntary?

A10. The budget has been increased to support the Vocational Services Business Model. However, Bidders are encouraged to develop an integrated process that incorporates on-the-job training and/or voluntary services that enhances or build skills, work relationships and/or trainings.

Q11. With respect to the discussion of Employment Services on page 31 of the RFP: (a) what type of community services would Blue Sky staff be linking to? (b) What level of assistance is expected “in finding and maintaining affordable housing?”

A11. The Department is seeking responses that outline plan/design for linkages and housing assistance that is aligned with the submitted program design.

(a) On Page 31, Section V – Employment Services indicates collaborating with the County’s Supportive Employment and Education Services (SEES) program or other community resources. There are other available resources in the community such as, Employment Development Department (EDD) or Economic Opportunities Commission (EOC), etc., that can assist with linking clients to employment services/training.

(b) The provider is expected to provide assistance or linkage to housing programs as outlined in the awarded response.

Q12. Page 31 of the RFP indicates an expectation of increased services for component #2 of the RFP with regard to vocational and employment services. Will additional funding be allocated for these services?

A12. The budget has been increased to support the Vocational Services Business Model and/or Employment Services. The Department is requesting the Bidder to submit innovative ideas that will enhance or build skills, develop/create work relationships and/or trainings.

Q13. Page 32 of the RFP states: “Bidders shall outline a plan for scheduled services to both the metropolitan and rural areas of Fresno County.” Does this apply to both of the service components?

A13. Yes, this requirement does apply to both components.

Q14. Does administrative policy #5 mitigate the percentage limits on employee benefit and administrative expenditures identified on page 36 of the RFP?

A14. Administrative Policy #5 is relative to Employee Benefit and Administrative Costs limits. It states that Employee Benefits is limited to 20% of total Salary Costs; and Administrative Cost is limited to 15% of the total Program Costs. This will be reviewed on a case-by-case basis. Vendors are encouraged to reflect their total costs to provide services.

Q15. What’s the current floor plan?

A15. According to County’s APN public records: Lot Acres: 1; Lot Square Feet: 47,558; Total Building Square Feet: 14,617; and Lot Dimension: 158 X 301

Q16. What’s the current rent?

A16. The current monthly lease cost is approximately \$16,500.

Q17. Who is the current provider of services for Component #1? For Component #2?

A17. Page 23 of the RFP, Paragraph 2 states that Kings View Corporation currently manages and operates the Blue Sky Wellness & Recovery Center – Component #1. They also manage and operate Component #2 – Children & Adolescents (Youth Empowerment Centers).

Q18. Is this a rebid for services?

A18. Yes, it is County's policy that expired contracted services are rebid if it's determined that current service levels are still relevant and needed.

Q19. Will time be provided for provider transitioning (if there is a current provider of services)?

A19. Page 23 of the RFP, Paragraph 4 states it is the intent of the County to provide a four-to-six week transition period in which the current provider and the newly selected provider collaborate to ensure a smooth transition.

Q20. Are there start-up dollars available?

A20. Yes, start-up dollars can be made available through contract negotiations.

Q21. What has been the service capacity for each Component since 2008?

A21. Blue Sky Wellness Center data regarding service capacity from 2008 and 2009 is not available. Youth Empowerment Centers began operating in October of 2010.

Blue Sky Wellness Center						
	2010	2011	2012	2013	2014	2015 (6 mos.)
Total Attendance	25,668	27,071	26,853	25,769	27,698	13,863
Daily Average	87	91	94	88	96	101
Total Unique	1,063	1,318	1,009	1,043	1,077	690

Youth Empowerment Centers				
	2011	2012	2013	2014-2015 (18 mos.)
Unduplicated Youth	440	196*	249	604
Total Youth	3,270	5,716	4,891	8,991
Total Groups	403	556	510	1,080
*More accurate data was collected during 2012 accounting for the drop in the number of youth from 2011				

Q22. How do we specify in the proposal if we would only like to bid for the Blue Skyline Wellness Center and not the Youth Empowerment Center?

A22. Page 4 of the RFP, Paragraph 2 states agencies may elect to submit a proposal on one or both components. The proposals must clearly identify if the agencies is bidding on Component #1 – Children & Adolescents (Youth Empowerment Centers) or Component #2 – Transition Age Youth, Adults & Older Adults (Blue Sky Wellness Center) or both components.

Q23. Could you please provide an example of an "efficiency measure" or the desired efficiency outcome requested on page 33 of the RFP.

A23. The Department is requesting responses that outline a plan/design that identifies measureable outcome goals and how it will be implemented; for example, increasing the number of people served and how the agency intends on measuring the increased number of people served.

Q24. On page 33 of the PEI RFP, you ask: "2. Please provide examples of measures related to how persons served moved into and through the services offered (e.g. timeliness measures)." Could you please clarify what measure of timeliness you are looking for?

A24. The Department is seeking responses that outline a plan/design that explains how projected outcome goals will encourage wellness and recovery activities. The plan/design also needs to outline how services are delivered in a way that encourages individuals to take an active role in their wellness and recovery plan.

Q25. Will you provide the budget forms in MS Excel format so we can fill out these forms directly?

A25. No, the forms are only available in PDF format.

Q26. What are the operating hours of the Mini-Centers?

A26. Operating hours of the Mini-Centers vary based on site availability and program staff availability. Mini-Centers currently operate in partnership with various schools, after-school programs, boys and girls clubs, and other entities which allow Youth Empowerment Center (YEC) staff to conduct programming on their site. As such, hours depend on the availability of the site and YEC staff and average about 2 hours per group meeting.

Q27. What type of family support is being sought?

A27. The Department is seeking responses that outline a plan/design for Family Support Services that is aligned with the submitted program design. Off-site family support could be meeting a loved one at a specified or specific location. Family members may prefer to meet elsewhere rather than attending the Blue Sky Center. Outreach, linkage and educational efforts to family members may be appropriate as well as necessary in order to build trust and rapport.

Q28. How many groups are there per week?

A28. Currently for the Youth Empowerment Centers, six sites meet twice a week and 10 additional sites meet once a week providing roughly 24 to 36 hours a week of programming based on site availability with an average of about two (2) hours per meeting. Blue Sky Wellness Centers provide an average of 5 groups per day and 25 groups per week.

Q29. What is the square footage of the facility?

A29. According to County's APN public records: Lot Acres: 1; Lot Square Feet: 47,558; Total Building Square Feet: 14,617; and Lot Dimension: 158 X 301

Q30. How many consumers on a daily basis?

A30. Actual attendance of consumers may vary; however, an average of 101 consumers attended the Blue Sky Wellness Center from January-June 2015.