

COUNTY OF FRESNO
ADDENDUM NUMBER: ONE (1)
RFQ NUMBER: 962-5297
TRANSITIONAL HOUSING SERVICES

August 28, 2014

PURCHASING USE

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IMPORTANT: SUBMIT QUOTATION IN SEALED PACKAGE WITH QUOTATION NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, Purchasing
4525 EAST HAMILTON AVENUE, 2ND FLOOR
FRESNO, CA 93702-4599

CLOSING DATE OF BID WILL BE AT 2:00 P.M., ON SEPTEMBER 15, 2014.

QUOTES WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All quotation information will be available for review after contract award.

Clarification of specifications is to be directed to: **Carolyn Flores, phone (559) 600-7112, e-mail CountyPurchasing@co.fresno.ca.us, fax (559) 600-7126.**

NOTE THE ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR QUOTATION NUMBER: 962-5297 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN AND RETURN THIS ADDENDUM WITH YOUR QUOTATION.

- **Questions and answers are attached regarding the above referenced Request for Quotation.**

ACKNOWLEDGMENT OF ADDENDUM NUMBER ONE (1) TO RFQ 962-5297

COMPANY NAME: _____
(PRINT)

SIGNATURE: _____

NAME & TITLE: _____
(PRINT)

QUESTIONS AND ANSWERS

Provided below are questions for clarification submitted by bidders or discussed at the Vendor Conference. County responses follow each question.

Q1. The Scope of Work (page 13, paragraph 1) references 40 beds. Is that the maximum number of beds that the County is seeking for this RFQ?

A1. After further discussion, the County is seeking a vendor that can provide up to and including 30 beds. Thirty (30) is the maximum number of beds at this time. Depending on the price per day and the number of individuals being referred to the facility, it is anticipated the average number of beds occupied would be in the mid to high 20s in order to stay within the available annual funding allotted (\$600,000) by the Community Corrections Partnership (CCP).

Q2. The Scope of Work (page 15, paragraph 5A2) states that "Participants shall not be housed in the same sleeping quarters as persons from other programs (i.e., state or federal parolees/probationers, etc.)" We are seeking clarification of the term "same sleeping quarters." For example, is a separate area of dormitory style housing considered the same or different "sleeping quarters?" Are different individual rooms in the same facility considered different "sleeping quarters?"

A2. In regards to the examples given above, a separate area of dormitory style housing would still be sharing the same dorm room, so it would be considered the same sleeping quarters. Different individual rooms and different dormitories in the same facility would be considered different sleeping quarters.

Q3. Will the Probation Service Center (PSC) be required to accept both genders and will gender-specific housing be required?

A3. Yes, the PSC shall accept both genders and no separate housing is required, only separate individual rooms or dormitories. See page 16, second paragraph for more information. That paragraph starts with the word "If" and it is revised to "As."

Q4. Will the County award a contract for these services to more than one vendor and would the County accept more than one site?

A4. The County is seeking to award the contract to one vendor that can meet all the requirements in the RFQ and desires the services to be provided at one site.

Q5. What population will be served in the PSC?

A5. See paragraph 2 of the Overview on Page 12 of the RFQ.

Q6. When does the PSC need to be operational?

A6. The PSC needs to be operational within 30 days of the Board of Supervisor's approval and execution of the Agreement. The current Agreement for these services expires on 1/31/15. Therefore, the County will try to take this matter before the Board of Supervisors on December 16, 2014.

Q7. No mention of licensing is mentioned in the staffing requirements, yet the terms “treatment” and “counseling” are used in the RFQ, i.e., page 19, Item #1 and page 25, 3rd bullet. Is licensing required?

A7. No treatment/counseling licenses are required. The County has revised the language as follows to better reflect its intent:

- Page 13, Scope of Work, Section 1 INTRODUCTION/SERVICES, second paragraph, first sentence is revised to “CONTRACTOR shall provide participants with group and family reunification training as well as life skills training in areas such as stress management, victim awareness, utilizing community resources, computer operations, substance abuse education, and money management.”
- Page 15, Section 5.A.1, last line of Control Center Area, is revised as follows:
- “...groups; and substance abuse education programs.”
- Page 19, B.1, title of section is revised to “Individual Assessment/Case Management Plan.” First bullet under this section is revised to “Substance abuse history/treatment history.” In the last paragraph of this section **and throughout the remainder of the document**, Individual Treatment Plan (ITP) is changed to Individual Case Management Plan (ICMP).
- Page 24, first paragraph under C. Program Requirements, the first sentence is revised as to “CONTRACTOR shall comply with the PSC concept goals to promote self-sufficiency for participants through required involvement in an up to 120 calendar day program providing life skills training, education (such as substance abuse, anger management, etc.), enhanced employment readiness training, and job search/employment.”
- Page 25, the third bullet is revised to “Group and Victim Awareness Training.”
- Page 26, first bullet title and the first sentence beneath it are revised to “Group and Victim Awareness Training (20 hour minimum).” Group training will focus on the needs and/or case assessment of the participants.
- Page 31, Item f. The second sentence starting with “CONTRACTOR” and ending with “thereafter” is revised to “CONTRACTOR shall provide documented evidence that its full-time employees providing monitoring, training, and/or educational services receive 40 hours of applicable orientation and training within their first year on the job and 40 hours of in-service training annually thereafter.
- Page 38, Item 3 Caseworker, fifth bullet is revised to “Document progress and all services provided in the participants’ files (including employment effort/status, individual and large/small group training, case conference results, referral services and disciplinary information.