

COUNTY OF FRESNO
ADDENDUM NUMBER: ONE (1)
RFP NUMBER: 952-5452
CALWORKS EMPLOYMENT SERVICES

Issue Date: March 18, 2016

IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, PURCHASING
4525 EAST HAMILTON AVENUE, 2nd Floor
FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON APRIL 1, 2016.

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Shannon W. Kirby,**
phone (559) 600-7110 or e-mail CountyPurchasing@co.fresno.ca.us.

NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 952-5452 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN IN BLUE INK AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.

- **Page 23 Referrals – In FY 13/14, 127 clients with a diagnosed learning disability were referred for services with an 83% enrollment rate. In FY 14-15, 130 clients were referred for services with an 81% enrollment rate.**

ACKNOWLEDGMENT OF ADDENDUM NUMBER One (1) TO RFP 952-5452

COMPANY NAME: _____ (PRINT)

SIGNATURE (In Blue Ink): _____

NAME & TITLE: _____ (PRINT)

Purchasing Use: SWK:ssj

ORG/Requisition: 56107001 / 5611601286

QUESTIONS AND ANSWERS

Q1. Do comprehensive vocational training services need to prepare clients for the General Educational Development (GED) test?

A1. *No. Educational services only need to improve a client's reading, writing, and arithmetic skill to be in line with GED standards. Services do not need to prepare clients to take, or pass, the GED.*

Q2. Who is the current vendor?

A2. *The incumbent vendor is Vocational Management Services, Inc.*

Q3. Are comprehensive vocational training, job readiness, and job search services currently offered in the rural areas of Selma, Reedley, Coalinga, and Kerman?

A3. *Comprehensive vocational training, job readiness, and job search are not offered in rural areas.*

Q4. Will comprehensive vocational training services be held in workshop settings or through one-on-one sessions?

A4. *There is no preference on how comprehensive vocational training services should be offered. The vendor must submit a plan that details their approach and strategy.*

Q5. Do all services need to be directly provided by the selected bidder or can subcontractors be used to provide services?

A5. *Subcontractors can be used to provide services. If this is not detailed in a selected bidder's response, any future request by a vendor to use a subcontractor must be approved by the Department of Social Services.*

Q6. Are Spanish only classes required?

A6. *Yes. However, if there are not enough Spanish speaking clients to form a full class, those clients may be enrolled in English speaking classes with a translator.*

Q7. What is the difference between case management by the vendor and the case management offered by the Case Managing Job Specialist?

A7. *Case management by the vendor will be focused on ensuring that all subcontractors, programs, and services are completed in a manner that satisfies the requirements of the final contract. The Case Managing Job Specialist will ensure clients stay eligible for services, meet all educational and vocation requirements, and will work with the client to remove barriers outside the services offered by this contract.*

Q8. Do comprehensive vocational training, job search, and job readiness services need to be provided in all rural areas?

A8. *Services need to be provided to all rural clients within Fresno County. The proposal must indicate how services will be provided, and coordinated, for rural clients.*

Q9. Does transportation need to be provided for rural clients?

A9. *Proposals must outline how services will be provided to rural clients. Transportation needs will depend on the services proposed by the bidder.*

Q10. How many rural clients will be entering this program?

A10. *The exact number of clients that will enter this program is unknown. There are 537 clients that have been identified as having learning difficulties, with at least 20% of those clients coming from rural areas.*

Q11. What is the budget for the services?

A11. There is no budget maximum. Services offered must be commensurate with the funding requested and detailed in the budget.

Q12. What must be included in 12 month post program follow up?

A12. As detailed on page 24 of the RFP, employment, wages, retention, and all outcomes indicated in the bidder's proposal must be regularly monitored for at least 12 months following the completion services.

Q13. Should services be focused on ESL and GED programs?

A13. Services should not solely focus on ESL and GED programs. The goal this RFP is to provide comprehensive employment-related activities that focus of assisting individuals with transitioning to long term employment. This includes vocational training, job search, and job readiness services.