

COUNTY OF FRESNO
ADDENDUM NUMBER: TWO (2)
RFP NUMBER: 952-5444
**WELFARE TO WORK (WTW) JOB READINESS, JOB
SEARCH, AND BARRIER REMOVAL**

Issue Date: March 10, 2016

IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, PURCHASING
4525 EAST HAMILTON AVENUE, 2nd Floor
FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON APRIL 5, 2016.

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Gary E. Cornuelle**,
phone (559) 600-7110 or e-mail CountyPurchasing@co.fresno.ca.us.

NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 952-5444 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN IN BLUE INK AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.

- **Attachment E: Budget Template, as referenced on Page 24, Cost Proposal. This attachment was not included on the purchasing website. It is included in this Addendum.**
- **Page 3 – The Contract Term will be a five year agreement and will be composed of an initial period of twelve months, with four possible twelve month renewals.**
- **Page 23 - A summary of proposed curriculum must be included with each RFP proposal. Submission of full copies is not required.**

ACKNOWLEDGMENT OF ADDENDUM NUMBER Two (2) TO RFP 952-5444

COMPANY NAME: _____ (PRINT)

SIGNATURE (In Blue Ink): _____

NAME & TITLE: _____ (PRINT)

Purchasing Use: GEC:ssj

ORG/Requisition: 56107001 / 5611601235

QUESTION AND ANSWERS

Q1. Do offices providing services need to be maintained in Selma, Reedley, Coalinga, and Kerman?

A1. *Service offices do not need to be maintained in Selma, Reedley, Coalinga, and Kerman; however, services will need to be provided to these areas regularly. The bidder can choose to maintain offices or partner with agencies to provide space for services.*

Q2. Do Spanish only sessions need to be offered regularly?

A2. *Spanish only sessions must be offered on a quarterly basis only when there are enough Spanish speaking clients to fill the class. However, when there are a limited number of Spanish speaking clients, a translator can be used. Vendor would need to budget for that.*

Q3. Can the Department's translation services be utilized to provide translators for non-English speaking clients?

A3. *The Department can provide a list of authorized contracted translators; however, the costs and coordination of services will be borne by the selected vendor.*

Q4. Who is the current provider, and what is their current budget?

A4. *The current provider is Proteus Inc. The current budget is \$1,173,600.00 with current costs ranging from \$600,000.00 to \$860,000.00 per year.*

Q5. Is there maximum funding amount for these services?

A5. *There is no maximum funding amount stated in the RFP. Costs will need to be commensurate with the services being offered and detailed in both the Proposed Budget Detail and the Proposed Budget Detail Narrative.*

Q6. Will a bilingual Substance Abuse Specialist and Social Worker be provided by the Department of Social Services (DSS)?

A6. *DSS will provide a Substance Abuse Specialist and Social Worker to assist in providing services.*

Q7. Are the total referrals and the enrollment rate detailed on Page 22 in the RFP provided to assist in the development of the bidder's budget?

A7. *Data provided is intended to be useful in estimating number of referrals, development of service delivery, budget development, and/or other aspects of a bidder's proposal.*

Q8. Will the vendor be required to pick up clients to bring them to activities?

A8. *The vendor will need to provide transportation services, when necessary, to clients. Bidders should describe their approach/strategies to provide these services. Costs and coordination of these services will be borne by the selected bidder.*

Q9. Is the current 45 day follow-up being extended to a 12 month follow-up?

A9. *The RFP requires 12 month follow-up post services.*

Q10. Do services offered during non-traditional hours include being available to client by cellphone or by providing classes after 5:00pm or during weekends?

A10. *Services during non-traditional hours can be offered through both cellphone and by providing classes after 5:00pm and during weekends.*

Q11. With regard to Job Readiness activities, do computer classes need to be offered to clients?

A11. *A computer class is not required.*

Q12. Is profit allowed?

A12. Profit is allowed, and should be included in bidder's Cost Proposal.

Q13. How long is the average time that the participant would be in the program with the vendor?

A13. This is contingent upon the bidder's proposed services.

Q14. Are Letters of Support required for this RFP?

A14. Letters of Support are not required with this RFP. However, they can be provided should the bidder feel they are indicative of their ability to provide the required services. This is referenced on Page 27, Vendor Company Data.