

COUNTY OF FRESNO
ADDENDUM NUMBER: ONE (1)
RFP NUMBER: 952-5427
HOME VISITATION SERVICES

Issue Date: February 10, 2016

IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, PURCHASING
4525 EAST HAMILTON AVENUE, 2nd Floor
FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON FEBRUARY 26, 2016.

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Shannon W. Kirby**,
phone (559) 600-7116 or e-mail CountyPurchasing@co.fresno.ca.us.

NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 952-5427 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN IN BLUE INK AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.

- **Page 3 – Last sentence of the last paragraph before key dates should read “Agreements will be for three years and may include the option for up to two (2) additional, one (1) year extensions by the mutual written consent of all parties”.**
- **Page 22 – First paragraph should include zip code “93701”.**
- **Page 22 –Delete Section H, “DSS Requirements”.**
- **Page 26 – Cost such as mileage should be included under “Travel Costs” rather than “Transportation”.**
- **Page 26 – Delete “Additional costs such as training and conferences will not be allowed.”**

ACKNOWLEDGMENT OF ADDENDUM NUMBER One (1) TO RFP 952-5427

COMPANY NAME: _____ (PRINT)

SIGNATURE (In Blue Ink): _____

NAME & TITLE: _____ (PRINT)

Purchasing Use: SWK:ssj

ORG/Requisition: 56107441 / 56116015059

QUESTIONS AND ANSWERS

Q1. Who is currently funded for the Home Visitation Services?

A1. *Exceptional Parents Unlimited and Central Valley Children's Services Network are the two organizations currently being funded.*

Q2. How many children/families are currently served under the current contract?

A2. *Approximately 129 families were served in the 2014-2015 Fiscal Year. It is estimated that 225 families will be served annually under the new contract.*

Q3. What is the ratio of Supervisors to Home Visitors?

A3. *The number of home visitors should be determined by the vendor and described in their proposal. There should be one full time equivalent (FTE) Supervisor for every four FTE Home Visitors. This is referenced on page 22 of the RFP.*

Q4. What should the caseload be for home visitors? Is there a caseload capacity?

A4. *Caseload size should be determined by the vendor and described in their proposal.*

Q5. Does the bid need to reflect the minimum number of families to be served (225)?

A5. *Bidders should propose the number of families they can serve and the corresponding requested funding amount. Bidders are not required to bid on the total estimated available funding. Multiple vendors may be selected for this service.*

Q6. Does a bidder need to use the evaluation tool(s) associated with a proposed evidence-based model?

A6. *Vendors need to explain in their proposal how their program will be evaluated. This may include tools associated with a specific delivered model, or other tools or methods.*

Q7. Since clients are only receiving services for 6 months, what are some examples of short and long term goals?

A7. *Outcomes and goals are to be defined by the vendor. The intent is to determine the impact of services to clients served. Outcomes should be feasible and measurable by the bidder and provide information that assists the County to determine if services delivered are making a positive difference for families.*

Q8. Does the proposal have restrictions on Administrative and Benefits expenses?

A8. *Administrative rate shall not exceed 15% of the total program budget. Benefits may not exceed 20% of the salaries paid to employees. There also exceptions as referenced on RFP page 1D, number 24, Administrative Policy Number 5.*

Q9. What is considered benefits?

A9. *Further detail regarding benefits is referenced in the last paragraph on page 24 and the first paragraph on page 25.*