

**COUNTY OF FRESNO**  
**ADDENDUM NUMBER: ONE (1)**  
**RFP NUMBER: 952-5423**  
**TRANSPORTATION SERVICES**

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Issue Date: February 5, 2016

IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, PURCHASING  
4525 EAST HAMILTON AVENUE, 2<sup>nd</sup> Floor  
FRESNO, CA 93702-4599

**CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON FEBRUARY 19, 2016.**

**PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.**

All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Gary E. Cornuelle**,  
phone (559) 600-7114 or e-mail [gcornuelle@co.fresno.ca.us](mailto:gcornuelle@co.fresno.ca.us).

**NOTE THE ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 952-5423 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN IN BLUE INK AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.**

**ACKNOWLEDGMENT OF ADDENDUM NUMBER One (1) TO RFP 952-5423**

COMPANY NAME: \_\_\_\_\_ (PRINT)

SIGNATURE (In Blue Ink): \_\_\_\_\_

NAME & TITLE: \_\_\_\_\_ (PRINT)

Purchasing Use: GEC:ssj

ORG/Requisition: 56107024 / 5611601039

## QUESTIONS AND ANSWERS

- Q1. Would a written referral form (ES146) for all ride requests still be used for this new proposed service as described in RFP# 952-5423? If so, would there still be a 72 hour advance notice to schedule each request?**
- A1. *There will be a 48-72 hour advance notice for each new request. Additional details will be mutually discussed with the awarded service provider(s).*
- Q2. Is each daily recurring ride request for CalWORKs participants be authorized by a County of Fresno staff case worker or job specialist?**
- A2. *Yes, identified County staff will authorize CalWORKs participants for the transportation service. The process will be mutually developed with the awarded service provider(s).*
- Q3. If only the initial ride request is to be authorized by a County of Fresno staff case worker or job specialist, what is the process to be used for all recurring daily ride requests for a CalWORKs participant?**
- A3. *CalWORKs participants will be re-authorized by identified County staff on a regular basis, and the process will be mutually discussed with the awarded service provider(s).*
- Q4. How much advance notice can the provider expect for recurring ride requests? Will there be different length advance notice requirements for the rural area ride requests?**
- A4. *There will be a 48-72 hour advance notice for each new request including rural areas. Notification for recurring ride requests will be provided on a regular basis, upon re-authorization of CalWORKs participants by County staff. Additional accommodations and details will be mutually discussed with the awarded service provider(s).*
- Q5. What is the carryover process for existing CalWORKs participants receiving rides on current service? Will advance notice be given to awarded vendor of any special scheduling of those "rollover" participants?**
- A5. *The carryover process for CalWORKs participants receiving transportation services from the current transportation provider will be mutually discussed between the current service provider and the awarded service provider(s) to ensure a smooth transition that is least impactful to CalWORKs participants.*
- Q6. What reporting information is required to be gathered and reported to the County of Fresno for this service other than the trip miles, date and time?**
- A6. *Reporting information provided by the current service provider include number of new referrals, active participants using the service, children transported, cancelations /no-shows, referrals that have ended, and trips/miles per month. The awarded service provider(s) should expect to provide similar information; tracking and reporting details will be mutually discussed to add any additional relevant information.*
- Q7. Will a per mile reimbursement be honored for trips requested in which the CalWORKs participant cancels on site, or is not at the pick-up site upon vehicle arrival (a no-show)?**
- A7. *Yes, mileage compensation and verification of no-shows or last minute cancels will be mutually discussed in further detail with the awarded service provider(s).*
- Q8. Is there ever a trip request that would include more than one participant, other than the participant's children?**
- A8. *Trip requests may include more than one participant and the participant's child(ren).*

- Q9.** It is our interpretation of the RFP that the County of Fresno is encouraging the collaboration for the selected vendor to use other existing modes of transportation with other transit agencies. This collaboration may only occur after the award of vendor. May the awarded vendor identify a subcontractor (collaborator) after implementation of service? If so, does this later notification of collaborators remain in compliance with the General Requirements of this RFP for identification of subcontractors?
- A9. Bidders are encouraged to identify agencies with which collaborations currently exist, or are intended to be developed should the bidder be selected to provide the services requested in the RFP. The awarded service provider(s) must disclose subcontractors in accordance to contract terms.*
- Q10.** Fuel cost is one of the major cost factors making up the per mile rate. It is a cost beyond the control of any transit provider, as fuel costs are very volatile based on economic conditions, is it permissible to include a fuel cost per mile surcharge table to be used in conjunction with the proposed rate per mile?
- A10. Yes, any supplemental information contributing to, or in conjunction with, the per-mile cost will be considered during the bid review process.*