

COUNTY OF FRESNO

ADDENDUM NUMBER: ONE (1)

RFP NUMBER: 952-5329

FULL SERVICE PARTNERSHIP PROGRAM

February 23, 2015

PURCHASING USE
hrs

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PROGRAM\952-5329 ADD 1.DOC

IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, Purchasing
4525 EAST HAMILTON AVENUE, 2nd Floor
FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON MARCH 5, 2015.

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Shannon W. Kirby, phone (559) 600-7116,**
or e-mail CountyPurchasing@co.fresno.ca.us.

NOTE THE FOLLOWING ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 952-5329 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.

ACKNOWLEDGMENT OF ADDENDUM NUMBER ONE (1) TO RFP 952-5329

COMPANY NAME: _____
(PRINT)

SIGNATURE: _____

NAME & TITLE: _____
(PRINT)

Q1. Historically, what has been the percentage of clients that have needed housing?

A1. *The following percentages are based off of the total clients served in calendar year 2013:*

- *53.6% of clients were assisted with locating and securing housing*
- *31.5% of clients received housing subsidy funding*
- *12.3% of clients were successfully transitioned to independent permanent housing*
- *0.5% of clients were successfully approved for Shelter Plus Care housing vouchers*
- *1.3% of clients transitioned to MHSA permanent supportive housing projects*

Q2. What percentage of the clients to be served are expected to need housing?

A2. *Potentially all of the clients served may need housing supports in one form or another.*

Q3. Do the 50 patients in this provision for psychiatrist staffing (from Exhibit A, page 5) pertain to the number of clients being seen per week or to the total caseload of the program?

A3. *In reference to RFP Exhibit A, page 5, the section labeled "Psychiatrist" should be modified to read as follows:*

Psychiatrist: *A psychiatrist, who works on a full-time or part-time basis and provides clinical services to all ACT clients; works with the team leader to monitor each client's clinical status and response to treatment; supervises staff delivery of services; and directs psychopharmacologic and medical services.*

*This revised wording effectively **omits** any implied or perceived requirement that a Psychiatrist must provide "a minimum of 16 hours per week for every 50 clients." As mentioned on page 20 of the RFP, the staffing requirements on page 20 and 21 should supersede the requirements referenced in the national Program Standards for ACT teams (Exhibit A, pages 4-5). Additionally, the Psychiatrist should not be included in the staff-to-client ratio set forth on page 21 of the RFP.*

Q4. Are for-profit providers eligible and, if so, can they propose to earn a profit or is the contract limited to cost reimbursement?

A4. *For-profit providers are eligible to submit bid proposals. Bidders will only be reimbursed for actual costs as submitted through monthly invoices.*

Q5. The RFP states the amount of Medi-Cal revenue projected to be generated shall be calculated based on rates that should not exceed those rates specified by the State Department of Health Care Services (DHCS). The State Maximum Allowance (SMA) rates were discontinued over 2 years ago. What are the rates specified by DHCS and what do they apply to?

A5. *Bidders will determine their actual costs per unit and provide in their Cost Proposals.*

Q6. Would the provider be required to bill Medicare?

A6. All revenue sources should be evaluated and billed accordingly.

Q7. Overview, RFP p. 3: The RFP indicates that “bidders interested in submitting proposals for both service capacities may do so by providing Cost Proposals for both scenarios.” However, proposals for both service capacities would likely have other differences, such as in the narrative portion of the proposal, so how would the County like providers to handle submitting proposals for both service capacities?

A7. Bidders submitting proposals for both service capacities do not need to submit two separate proposals. Bidders can respond to any section of the RFP narrative on pages 22-25 by clearly indicating in their proposals which response is for a Service Capacity of 125 and which response is for a Service Capacity of 250.

Q8. Staffing Requirements, RFP p. 21: Are the staff-to-client ratios determined based upon only staff who provide direct client services? If so, are peer support specialists considered as direct service providers for this purpose?

A8. Yes. Peer Support Specialists are considered to provide direct client services and should be fully integrated in the unified team supporting the client. Peer Support Specialists should be included in the staff-to-client ratio.

Q9. Administrative Cost/Employee Benefits, RFP p. 27: The County has indicated that providers who contract with multiple counties are not subject to the 20% limitation on employee benefits. Please confirm that will be the case for purposes of this RFP.

A9. Bidder's choosing to exceed the 20% limitation on employee benefits should provide justification in their proposals.

Q10. Staffing Requirements, Team Leader RFP Exhibit A, page 4: If a Team Leader/Program Director has a master's degree in a field other than the four fields listed (nursing, social work, psychiatric rehabilitation, or psychology), may work experience as a Team Leader/Program Director be substituted for education?

A10. No. Work experience cannot substitute for the Team Leader/Program Director educational requirement of a Master's degree in Nursing, Social Work, Psychiatric Rehabilitation or Psychology.

Q11. Regarding service capacity of 125 or 250 clients at any given time throughout the term of the contract, is there a requirement for number of unique clients expected?

A11. Based on past averages, total unique clients served throughout the fiscal year was 290. If two bidders are chosen, each contractor will be expected to serve 145 unique clients throughout each fiscal year. The 125 or 250 numbers above reflect expected unique clients to be seen at any given time.

Q12. Who are the current providers?

A12. The services being sought through this RFP are currently provided by Turning Point of Central California through two programs: Intensive Community Services and Supports Team (ICSST) Full Service Partnership and Integrated Mental Health and Supportive Housing Services (IMH) Full Service Partnership.

Q13. Is this RFP considered a rebid?

A13. No. Both contracts for these services expire June 30, 2015.