



County of Fresno

INTERNAL SERVICES DEPARTMENT

ROBERT BASH, DIRECTOR - CIO

Facility Services • Fleet Services • Graphics
Information Technology • Purchasing
Security • Telecommunications

July 22, 2014

LETTER OF INTEREST NUMBER 952-5292 CRISIS RESIDENTIAL TREATMENT FACILITY/PROPERTY

The County of Fresno will be issuing Requests for Quotations (RFQ) and/or Requests for Proposals (RFP) for Crisis Residential Treatment Facility/Property. To contain reproduction and mailing costs, we will mail the RFQ/RFP only to those organizations that request them.

The interest forms must be received by FAX or mail at Fresno County Purchasing by **5:00P.M.** on **August 8, 2014**.

If your organization is interested in receiving RFQ/RFP's for the above services, please return this completed form and the supplemental information form to:

Letter of Interest Number 952-5292
County of Fresno Purchasing
Attn: Carolyn Flores
4525 E. Hamilton Avenue, 2nd Floor
Fresno, CA 93702
FAX: (559) 600-7126

If you have any questions, please contact Carolyn Flores, Buyer III, Purchasing Division at (559) 600-7112.

GEC:CF:ssj

G:\PUBLIC\LETTER OF INTEREST\952-5292 CRISIS RESIDENTIAL TREATMENT FACILITY-PROPERTY.DOC

Organization

Individual/Contact Person

Title

Street Address/P.O. Box

City

State

Zip Code

Telephone

Fax Number

E-Mail Address

INTRODUCTION

Fresno County's Department of Behavioral Health seeks information and interest regarding available property to renovate or build a 16 bed Crisis Residential Treatment facility for adults. The setting is to be as home-like as possible, adhere to Community Care Licensing requirements, and will include 8 shared bedrooms, or 7 shared and two small singles, or 16 singles, shared bathrooms for 16, a full kitchen, a living area, and the usual home type amenities. This Letter of Interest focuses on the actual facility and/or property and does not include the programmatic component. Moving to the full RFP phase is contingent upon receiving a state grant award around November, 2014 and is one of three different options being considered. No architectural design is developed at this time for a full build. The proposed site must have an existing Conditional Use Permit due to the timeframe required for completion, which is approximately 12-18 months after the grant award. No square foot requirements or general footprint are available.

BACKGROUND

In an effort to reduce emergency room use, reduce lengthy stays at adult inpatient mental health facilities, and expand program capacity for adults in a mental health crisis, the Department of Behavioral Health intends to build or renovate a home-like, community-based facility for 30-90 day residential treatment. This will be the only adult crisis residential program in the County, but will hopefully expand to other facilities over time. The site will provide a structured program for rehabilitative services in a non-institutional residential setting as an alternative to hospitalization for clients experiencing an acute psychiatric episode or crises, but who do not have medical complications requiring nursing care. The program will include a range of activities and services that support clients in their efforts to restore, maintain and learn interpersonal and independent living skills, support their access to community support systems, and have on site 24/7 staff supervision. Clinical services will include assessment, treatment plan development, therapy, and crisis intervention in a wellness and recovery focused residential environment. Department of Behavioral Health is preparing to respond to a grant opportunity (SB 82) for the construction or renovation of such a facility, which will be submitted no later than September 15, 2014, with notice of award around November 15, 2014. Information received from Letters of Interest may be utilized in the Department's proposal.

Please answer the following questions on page 3 and submit with the cover sheet to provide any additional pertinent information. Responses to these questions are required. You also have an opportunity to submit your questions as to what information would be needed for a formal proposal in the future. **The only item(s) required for this response are the enclosed supplemental information form and the cover sheet.**

SUPPLEMENTAL INFORMATION REQUIRED WITH LOI

If more than one property is to be considered, please provide separate sheets.

1. We are interested in receiving a future RFP specific to this LOI: Yes ☐ No ☐
2. We are a (check all that apply): Realtor ☐ Contractor ☐ Service Provider ☐ Other ☐
List: _____
3. We have existing property on our books that meets the requirements:
Yes ☐ No ☐ Property known but not yet listed ☐
4. The existing property offers:
Vacant land ☐
Land and an appropriate building (renovation may be required) ☐
Land and a building/structure to raze and re-build ☐
5. Name of Property Owner: _____
6. Address of Property: _____
7. APN #: _____
8. Size of Property (provide land and building size separately):

9. Zoning of Property: _____
10. Configuration of building and other important attributes of the interior and exterior, if applicable, i.e.; number of bedrooms and size, living areas, outdoor recreation areas, etc.

11. Property Asking Price:
12. Conditional Use Permit Exists: Yes ☐ No ☐ In Process ☐
13. Prior building use (if not vacant land):

14. A parcel map and/or building floor plan is attached. Yes ☐ No ☐

If you would like to submit requests for information needed from Department of Behavioral Health to include in a future formal Request for Proposal (RFP), please include another sheet. We would like to provide you with as much of the appropriate information needed, so we encourage interested applicants to do so. Thank you.