

# COUNTY OF FRESNO

## ADDENDUM NUMBER: ONE (1)

**RFP NUMBER: 952-5266**

### CHILD ABUSE PREVENTION, INTERVENTION AND TREATMENT SERVICES (CAPIT, CBCAP, PSSF)

**June 5, 2014**

PURCHASING USE

ssj

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IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, Purchasing  
4525 EAST HAMILTON AVENUE, 2<sup>nd</sup> Floor  
FRESNO, CA 93702-4599

**CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON JUNE 16, 2014.**

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Carolyn Flores, phone (559) 600-7112,**  
e-mail [CountyPurchasing@co.fresno.ca.us](mailto:CountyPurchasing@co.fresno.ca.us), FAX (559) 600-7126.

**NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 952-5266 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.**

- **Correction on "Proposal Content Requirements," section XII, subsection C: all references to "Scope of Work," shall read "Scope of Work Proposal Requirements."**
- **Attached is a list of attendees at the Vendor Conference held on May 27, 2014.**

#### **ACKNOWLEDGMENT OF ADDENDUM NUMBER ONE (1) TO RFP 952-5266**

COMPANY NAME: \_\_\_\_\_  
(PRINT)

SIGNATURE: \_\_\_\_\_

NAME & TITLE: \_\_\_\_\_  
(PRINT)

## QUESTIONS AND ANSWERS

**Q1. Who comprises the proposal review body?**

A1. *It is a combination of DSS staff and community members.*

**Q2. Should the applicant submit multiple 12-month budgets?**

A2. *No. Vendors are to submit one 9-month budget and one 12-month budget.*

**Q3. Do the "Performance Outcomes and Evaluation" section on page 28 of the RFP pertain only to TDM Community Representatives category or to all other categories as well?**

A3. *This section is applicable all service categories.*

**Q4. Does the reference to "NRC/FRC "on page 24 refer only to school-based NRC/FRCs?**

A4. *No. A qualifying NRC/FRC does not need to be attached or affiliated with a school. Please refer to Attachment A of the RFP for further clarification.*

**Q5. 9. Under the Services to Families category, service area Time-limited Family Reunification, mental health services are specifically excluded, although this is allowable service in the PSSF Fact Sheet (Attachment B), Please explain, and indicate what, if any, mental health type services are appropriate to be included in proposal.**

A5. *Although an allowable fundable service as indicated in the PSSF Fact Sheet, it is not a service requested by Department of Social Services, as mental health services for children in child welfare are anticipated to be met through a current RFP solicitation. These services would include Medi-Cal reimbursable mental health services and court-ordered services such as mental health assessments and psychological evaluations. The intent is to avoid duplication. Similarly, inpatient/residential/outpatient substance abuse treatment services are excluded, as the Department receives these services through other contracts. Proposed services that do not fall under the above, that may include individual/group/family counseling, and/or are otherwise consistent with the remaining indicated PSSF allowable services/activities, would be acceptable.*

**Q6. Do all services listed on the Time-Limited Family Reunification fact sheet (Attachment B) need to be provided by the applicant?**

A6. *No.*

**Q7. What is the correct maximum administrative cost limit, 10% or 15%?**

A7. *The correct number is 15%*

**Q8. If benefits are higher than the allowed percentage (20%), can an exemption be requested?**

A8. *Submitted proposals should meet County policy of 20% for maximum benefit costs. Vendors that cannot meet this policy should identify such as an exception, and should*

*provide full justification. Exceptions to any part of the RFP will be reviewed during the proposal evaluation process and may impact overall proposal rating.*

**Q9. Is there a limit on the number of Letters of Support?**

*A9. The limit is 3 letters of support per proposal.*

**Q10. When a vendor indicates their budget request by funding source on the RFP Face Sheet, must the numbers be exact or will estimates suffice?**

*A10. Vendors should provide accurate and exact amounts.*

**Q11. What are the CAPIT/PSSF/CBCAP allocation amounts for July 1, 2015 to June 30, 2016?**

*A11. The allocation amount for this period is unknown. Typically, allocation amounts are released after the allocation period has already begun.*

**Q12. If services are provided in a city that has a tax rate higher than 8.225%, will the County reimburse for the higher sales tax rate, or will the County reimburse only the 8.225%?**

*A12. The vendor charges the County sales tax based on where they are located and the County pays sales tax based on where the item will be used or consumed. For example, If a purchase is made from a vendor located in a different sales tax location, the County would pay the different sales tax rate to the vendor. If a Fresno vendor sells the county an item and ships the item to the County in Fresno, but we forward that item to a location in another area, the other area sales tax rate would apply. The vendor would charge the County the sales tax rate for Fresno (where they are located) the County would pay Use tax to the State on the difference between Fresno's and the other area's sales tax rates.*

BID NO.: 962-5266

DATE: 6/27, 2014

## Child Abuse Prevention, Intervention and Treatment Services (CAPIT, CBCAP, PSSF)

## DESCRIPTION OF BID

☐ JOB SITE INSPECTION

BID DUE DATE: June 16, 2014

☒ VENDOR CONFERENCE

BUYER: Carolyn Flores

☐ BID OPENING

Centro La Familia Advocacy Services Inc.

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COMPANY NAME

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COMPANY REPRESENTATIVE

COMPANY ADDRESS

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PHONE NUMBER

FAX NUMBER

BID NO.: 962-5266

DATE: May 27, 2014

## Child Abuse Prevention, Intervention and Treatment Services (CAPIT, CBCAP, PSSF)

DESCRIPTION OF BID

- ☐ JOB SITE INSPECTION
- ☒ VENDOR CONFERENCE
- ☐ BID OPENING

BID DUE DATE: June 16, 2014

BUYER: Carolyn Flores

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FAX NUMBER

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BID NO.: 962-5266

DATE: July 27, 2014

## Child Abuse Prevention, Intervention and Treatment Services (CAPIT, CBCAP, PSSF)

DESCRIPTION OF BID



JOB SITE INSPECTION

BID DUE DATE: June 16, 2014



VENDOR CONFERENCE

BUYER:

Carolyn Flores



BID OPENING

North Star Family Center

COMPANY NAME



Comprehensive Youth Services

COMPANY NAME

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COMPANY REPRESENTATIVE

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