

COUNTY OF FRESNO

ADDENDUM NUMBER: ONE (1)

RFP NUMBER: 952-5250

MENTAL HEALTH SERVICES FOR CHILDREN IN CHILD WELFARE

March 18, 2014

PURCHASING USE
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IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, Purchasing
4525 EAST HAMILTON AVENUE, 2nd Floor
FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON APRIL 4, 2014.

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

Proposals will be opened and publicly read at that time. All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Caleb J. Brooks, phone (559) 600-7110,**
e-mail CountyPurchasing@co.fresno.ca.us, **FAX (559) 600-7126.**

NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 952-5250 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.

- The RFP Closing date has been extended to April 4, 2014 at 2:00 P.M.
- The following pages address questions that came up during the vendor conference that was held on March 10, 2014.

ACKNOWLEDGMENT OF ADDENDUM NUMBER ONE (1) TO RFP 952-5250

COMPANY NAME: _____
(PRINT)

SIGNATURE: _____

NAME & TITLE: _____
(PRINT)

CLARIFICATIONS AND UPDATES

- 1. RFP Closing Date** – RFP closing date will be extended to April 4, 2014 at 2 P.M.
- 2. General Requirements Section – Insurance** – In addition to the insurance provisions listed in the General Requirements section of the RFP, the selected vendor(s) shall maintain the additional provision, as specified below:

CONTRACTOR shall have either separate policies or an Umbrella policy with endorsements covering Child Abuse/Molestation or Social Services Liability coverage or have specific endorsement on their General Commercial liability policy covering Child Abuse/Molestation and Social Services Liability. The policy limits for these policies shall be One Million Dollars (\$1,000,000) per occurrence with a Two Million Dollar (\$2,000,000) annual aggregate. The policies are to be on a per occurrence basis.

- 3. Proposal Content Requirements Section**

- Section XII. Scope of Work - Page limit indicated is changed to 40.
- Section XII, B-2, references a response to “Scope of Work” section. Language is corrected to reflect, “Scope of Work Proposal Requirements”
- Section XII, B-2, requires restatement of item. Bidders should restate the question, not informational/instructional text.

- 4. Font** – Use font size no smaller than 11 pt.

QUESTIONS AND ANSWERS

Q1. The County maintains a current contract for Child Welfare Services (CWS) mental health services which will expire June 30, 2015. Are services under this solicitation similar?

A1. No, contract(s) that may be awarded as a result of this RFP are based upon a different scope of work.

Q2. Will mental health services, including ongoing services, be provided to adults?

A2. Yes, services will be available to the all members of the family as needed.

Q3. Can a proposal address only specific segments of the requested services in the RFP?

A3. No. Proposals should address all services requested in the Scope of Work. Exceptions should be noted.

Q4. Can the primary contractor subcontract services?

A4. Yes. The lead contractor may subcontract services.

Q5. Will more than one contractor be awarded?

A5. The Department seeks to contract with one or more vendors.

Q6. Does the Department require provision of an evidence-based model?

A6. No, a specific evidence-based model is not required.

Q7. Can for-profit organizations apply? If so, is there a preferred funding model that includes a profit such as fixed rate or cost plus?

A7. For-profit organizations are eligible to apply. There is no stated preference, however, the State sets limits on negotiated profits to the percentage set at the time of RFP (reference: Division 23-Chapter 23-621.66 of the California Department of Social Services Operations Manual).

Q8. Does the lead contractor need electronic record keeping capability?

A8. Yes

Q9. Will startup funds be available?

A9. A maximum of 20% of total contract funds may be advanced one time only at County discretion and approval.

Q10. Are there maximum amounts specified for each funding source outlined in the RFP?

A10. No. There are no maximum amounts indicated for the funding sources outlined in the RFP.

Q11. Will any consideration be given to startup time for the vendor to train staff?

A11. Proposals should describe any start up time required.

Q12. Are the home-based services outlined in the RFP the same as currently contracted SB 163 WRAP services or are they two separate agreements?

A12. WRAP home-based services are separate from the intensive home-based services in the Agreement that will result from this RFP.

Q13. Can bidders submit their proposal on a flash drive instead of a disk?

A13. No.

Q14. Do we have to submit job descriptions?

A14. Yes.

Q15. Can you provide an example of Staff Requirements?

A15. Please refer to Section H of the "Scope of Work Proposal Requirements" section of the RFP.

Q16. In the Overview section, it states that collaboration is encouraged and that one agency can be a lead agency. Does that mean that one contracted lead agency can pay other agencies for their staff to provide services?

A16. Yes. However, services provided must be seamless and integrated into the family treatment model.

Q17. Can a proposal be made not to start services and be funded in the first year but only in the 2nd and 3rd years of the contract when the funding increases to \$6 million?

A17. No.

Q18. Will partial awards be granted (ex. less than what was proposed)?

A18. Dependent upon the number of proposals submitted, and the review process, a partial award may be a proposed County option.

Q19. Does the Department of Behavioral Health (DBH) have any restrictions on school-based services, such as assigning specific schools or districts to specific providers?

A19. No, there are no such restrictions.

Q20. Is there an expectation to serve children from the other Central Valley counties that are placed in Fresno?

A20. No.

Q21. Is there an expectation to serve Fresno children that are placed out of county?

A21. Yes. The provider is expected to continue to case manage any clients who are placed out-of-county. This may include participation in Intensive Care Coordination (ICC) meetings, transition planning, ICC services immediately (30 calendar days) prior to the day of discharge, and Intensive Home Based services as appropriate to support the client and family.

Q22. Does DBH have specific assessment and plan of care forms that are required or can providers propose forms to use?

A22. The selected provider will be required to use the assessment and plan of care developed by DBH Managed Care.

Q23. Will court-ordered services include parenting classes?

A23. No.

Q24. Of the 1,528 children served in Fiscal Year (FY) 12-13, how many were served by directly operated services vs. contracted providers?

A24. *Current Demographics Revision*

All Services	FY2012-2013 (Clients)			All Services	FY2012-2013 (Clients)		
Age Group	County	Contractors	Total	Age Group	County	Contractors	Total
0-3	312	62	340	0-3	287	45	304
4-5	158	104	209	4-5	150	85	190
6-10	219	311	431	6-10	190	221	329
11-17	235	367	494	11-17	180	237	340
18-21	44	25	57	18-21	38	16	44
Over 21	399	176	468	Over 21	359	106	383
Total*	1,367	1,045	1,999	Total*	1,204	710	1,590

Age as of 7/1/2012

Please note that some clients may have been served by County and contractors.

*Do not add totals

a. What ratio is projected for FY 14-15?

a. 13%

b. What ratio is projected for subsequent years?

b. 13%

Q25. What outcomes tools will be required to be used?

A25. *The provider is asked to develop Outcome Indicators using a Logic Model (as outlined in Section J of the Scope of Work Proposal Requirements).*

Q26. Must the contracting agency provide mental health treatment for parents or can it be provided through a collaborating agency to which the services are linked?

A26. *The contract provider may coordinate services through a collaborating agency; however, the services should be seamless and integrated into the family treatment model.*

Q27. Can linkage to mental health treatment for parents include DBH directly operated clinics?

A27. *Yes, when more intensive outpatient services are needed, (i.e., Therapeutic Behavioral Services, MHSA Full-Service Partnership Program, Expansion Day Treatment, etc.) and the client or family member meets program criteria.*

Services provided must be seamless and integrated into the family treatment model.

Q28. Can some of the Medi-Cal funding be budgeted for adult services?

A28. *If the adult is eligible for or receives Medi-Cal benefits, yes.*