

# COUNTY OF FRESNO

## ADDENDUM NUMBER: ONE (1)

RFP NUMBER: 952-5232

### THERAPEUTIC CHILD CARE SERVICES

January 22, 2014

PURCHASING USE  
hrs

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IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, Purchasing  
4525 EAST HAMILTON AVENUE, 2<sup>nd</sup> Floor  
FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON FEBRUARY 13, 2014.

**PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.**

Proposals will be opened and publicly read at that time. All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Gary E. Cornuelle, Purchasing Manager, phone (559) 600-7114, e-mail [CountyPurchasing@co.fresno.ca.us](mailto:CountyPurchasing@co.fresno.ca.us), FAX (559) 456-7831.**

**NOTE THE FOLLOWING ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 952-5232 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.**

➤ **Please see the attached questions and answers.**

#### **ACKNOWLEDGMENT OF ADDENDUM NUMBER ONE (1) TO RFP 952-5232**

COMPANY NAME: \_\_\_\_\_  
(PRINT)

SIGNATURE: \_\_\_\_\_

NAME & TITLE: \_\_\_\_\_  
(PRINT)

**The following items are to address questions and responses discussed at the bidders' conference dated Wednesday, January 15, 2014 and questions submitted prior to the January 22, 2014 deadline.**

- 1. Question:** Between what hours is the child care center expected to be open?

**Answer:** Hours of operation are from 8:00 a.m. to 5:00 p.m. Monday through Friday.

- 2. Question:** What are the hours for the morning and afternoon sessions for the Pathways to Recovery Program?

**Answer:** Currently, the morning session begins at 9:00 a.m. and concludes at 12:00 p.m. The afternoon session begins at 1:00 p.m. and concludes at 4:00 p.m. During the lunch hour other services, such as a 12-step program, are periodically made available to Pathways clients who may require the services of the child care center.

- 3. Question:** Can the number of children served by the child care center exceed the maximum of twelve (12) infants/toddlers and twelve (12) pre-school age children if the license is for up to twelve (12) infants/toddlers and twenty-four (24) pre-school age children?

**Answer:** No. The funding provided is for up to twelve (12) infants/toddlers and twelve (12) pre-school age children. If additional spaces become necessary due to consistent demand then the potential availability of additional funding could be evaluated.

- 4. Question:** What is the current demand for the child care center?

**Answer:** Currently, there is a daily average of 12 infants/toddlers and 11 pre-school age children in the morning and 10 infants/toddlers and 10 pre-school age children in the afternoon.

- 5. Question:** Is the child care center a year-round facility?

**Answer:** Yes. Child care services are provided to clients who attend the Pathways to Recovery Program which operates on an ongoing basis.

- 6. Question:** What are the operating days for the child care center?

**Answer:** The child care center follows the same operating days as the County of Fresno. The County's holiday schedule can be viewed at:

<http://www.co.fresno.ca.us/DepartmentPage.aspx?id=21229&terms=County+Holidays>

- 7. Question:** As part of the services provided, should the provider deal with parents' issues as well as the children?

**Answer:** The provider should be prepared to include parents in the assessment of the child(ren) and the plan to improve the child's ability to respond appropriately to fear, anger, and conflict. It would be acceptable if the provider proposes to deliver additional services targeted to the parent(s).

- 8. Question:** As mandated reporters, what would the child care staff's chain of command be for reporting suspected abuse? What is the process for reporting suspected abuse?

**Answer:** At a minimum, and per the Child Abuse Reporting Act, Section 11164, et seq. of the Penal Code, suspected child abuse or neglect shall be reported to a child

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protection agency defined in Penal Code Section 11165.9. Refer to the Proposal Number 952-5232, Child Care Center Responsibilities, Section k, for further information on contractor responsibilities to establish a procedure.

- 9. Question:** Is the Nurturing Parent curriculum the only curriculum that can be used? How much time does the curriculum take each day?

**Answer:** The Nurturing Parent curriculum is the primary curriculum used and should be incorporated into daily therapy provided to the child(ren). In addition to the Nurturing Parent curriculum, other curriculum can be implemented.

- 10. Question:** Historically, how much has the annual contract amount increased for the child care?

**Answer:** The annual funding amount for the current contract was \$275,000 for each of the first three years (FY 2009/10-FY 2011/12) and increased to \$308,920 for both of the one-year contract extensions (FY 2012/13 & FY 2013/14).

- 11. Question:** Is the child care center subject to an accreditation requirement?

**Answer:** No.

- 12. Question:** Who is the current service provider?

**Answer:** Family Development Center

- 13. Question:** What is the funding source?

**Answer:** Funding is provided through CalWORKS Mental Health and Substance Abuse Allocation funds.

- 14. Question:** In addition to the facility, what other furniture and implements are provided? What does the child care provider have to provide?

**Answer:** The facility comes furnished with large equipment such as cribs, mats, changing tables, workstations, refrigerator, and playground equipment. Sufficient amounts of books and toys for all ages are included to allow for rotation several times each week. The child care provider will need to provide replacements of these items as required due to wear.

- 15. Question:** Will a facility tour be available?

**Answer:** A facility tour has not been planned at this time. The facility layout, included with the RFP as Attachment A, should be sufficient for the purposes of submitting a response to the RFP.

- 16. Question:** Are bidders allowed to apply for the CAFEP food program?

**Answer:** Bidders can supplement the child care program funding, made available through this RFP, with any other eligible funding source so long as the funds are not in conflict with the primary funding provided by the County for this contract. The bidder should disclose information about the intent to use other funding sources in their bid response. The child care provider may be required to submit additional documentation each month with their invoice detailing expenditures covered by the additional funding source.