

COUNTY OF FRESNO
ADDENDUM NUMBER: ONE (1)

RFP NUMBER: 946-5222

SALES TAX AUDIT SERVICES

November 25, 2013

PURCHASING USE
hrs

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IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, Purchasing
4525 EAST HAMILTON AVENUE, 2nd Floor
FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON DECEMBER 5, 2013.

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

Proposals will be opened and publicly read at that time. All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: **Carolyn Flores, phone (559) 600-7112,**
e-mail CountyPurchasing@co.fresno.ca.us, **FAX (559) 600-7126.**

NOTE THE ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 946-5222 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.

ACKNOWLEDGMENT OF ADDENDUM NUMBER ONE (1) TO RFP 946-5222

COMPANY NAME: _____
(PRINT)

SIGNATURE: _____

NAME & TITLE: _____
(PRINT)

Q.1 Page 13, “Confidentiality reads in part:

“Bidders shall not disclose information about the County's business or business practices...”

Please clarify what business practices of the County related to this agreement are considered confidential.

A.1 Our discussions regarding revenue estimates and how revenue estimates are developed at the County.

Q.2 Page 13, “Performance Bond” reads in part:

“The successful bidders may be required to furnish a faithful performance bond.”

Is a bond required for this project?

A.2 No.

Q.3 Page 17, “Audit and Retention reads in part:

“[retain records for] purpose of audit, examination, or copying during the term of the contract and for a period of at least three years following the County's final payment...”

Section 7056 of Revenue and Taxation Code requires the return of materials after the contract ends. How will the County reconcile these two requirements?

A.3 Based upon our laymen reading of the code – we do not see where this applies. Please provide the exact language from the code that is being referenced.

Q.4 Page 21, B.:

In this section you request for a review of a number of taxes that are neither sales/use taxes nor district taxes.

Please clarify what review of these taxes you are requesting.

ADDENDUM NO. ONE (1)
REQUEST FOR PROPOSAL NUMBER: 946-5222
November 25, 2013

Page 3

A.4 Sales and Use Tax is the primary service the County is concerned about. The other items mentioned there are for general discussion if the County pursued establishing TOT and business license fees to generate revenue.

Q.5 Page 22, Section 3.0 "Conflict of Interest" reads in part:

"Contractor shall complete and execute a Certificate of Conflict of Interest."

There is no such Certificate included with the RFP and we are not able to find one online.

Will you please provide us with one or direct us to where it can be obtained?

A.5 The County will provide this form to the awarded Contractor.

Q.6 Page 22, 4.0 reads in part:

"The Contractor is not an agent of the County and is not authorized to act on behalf of the County nor to act in place of the County on any programs assigned to the Contractor."

Presumably the county will need to authorize vendors to submit petitions on the County's behalf to the State Board of Equalization. Please confirm whether you will be authorizing the vendor to submit petitions to the SBE.

A.6 Yes the County will.