



## County of Fresno

VICKI CROW, C.P.A.

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR

@S21 7

RCU Account Number: @S00

Total Balance Due \$@S01

@S28

**THIS IS AN ATTEMPT TO COLLECT A DEBT.  
ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.**

Dear @S42:

Your account has been assigned to the County of Fresno's Revenue Collection Unit due to failure to return past due library material(s).

- If you are still in possession of the material(s) you can return them to your local Library branch. You need to take this letter and the materials you wish to return to your local Library branch. Go to the counter and tell the staff person you are returning past due material(s). You must do this in order to be credited for their return. **Placing them in the "Drop Box" is not sufficient and your account may not be credited.** You will be required to pay a \$4.00 fee for each past due item returned. *Please take this letter with you to the Library.*
- Should you choose to dispute the charges:
  - This must be done in writing to our Revenue Collection Unit with a valid reason for the dispute within 30 days from the date of this letter.
  - Our office will assume this debt is valid if a dispute letter has not been received within 30 days from the date of this letter.
- If you no longer possess the material(s) our office is requesting payment in full within 30 days. Failure to pay the balance in full or make suitable payment arrangements with our office will result in further collection activity.

If you have any questions, please contact our office at (559) 488-3815.

Sincerely,

Vicki Crow, C.P.A.

Auditor-Controller/Treasurer-Tax Collector

@S23

Collections Representative

Library

### REVENUE COLLECTION UNIT

2281 Tulare Street / P.O. Box 226 / Fresno, California 93708-0226 / (559) 488-3815

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