COUNTY OF FRESNO ADDENDUM NUMBER: ONE (1)

RFP NUMBER: 700-5340

SAMPLE BALLOT PRINTING

April 22, 2015

PURCHASING USE G:\PUBLIC\RFP\FY 2014-15\700-5340 SAMPLE BALLOT hrs PRINTING\700-5340 ADD 1.DOC IMPORTANT: SUBMIT PROPOSAL IN SEALED PACKAGE WITH PROPOSAL NUMBER, CLOSING DATE AND BUYER'S NAME

MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, Purchasing 4525 EAST HAMILTON AVENUE, 2nd Floor FRESNO, CA 93702-4599

CLOSING DATE OF PROPOSAL WILL BE AT 2:00 P.M., ON MAY 7, 2015.

PROPOSALS WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All proposal information will be available for review after contract award.

Clarification of specifications is to be directed to: Gary E. Cornuelle, phone (559) 600-7114, e-mail CountyPurchasing@co.fresno.ca.us.

NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR PROPOSAL NUMBER: 700-5340 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL.

- Questions and Answers
- > Vendor Conference Attendance Sign-In Sheets
- Delete Exhibit A, Exhibit B and Cost Proposal for Exhibit B from the RFP and replace with attached Revised Exhibit A, Revised Exhibit B and Revised Cost Proposal for Exhibit B.

ACKNOWLEDGMENT OF ADDENDUM NUMBER ONE (1) TO RFP 700-5340

COMPANY NAME:	
	(PRINT)
SIGNATURE:	
NAME & TITLE:	
	(PRINT)

QUESTIONS AND ANSWERS

Q1. When is the deadline for RFP questions?

A1. The deadline for RFP questions is Friday, April 24, 2015 at 10:00 A.M. PST. Page 19 of the RFP should read April 24, 2015.

Q2. Is a performance bond required?

A2. No. A performance bond is not required. Bidders are not required to quote a separate price for a performance bond.

Q3. Are financial audit statements required?

A3. Yes. Financial audit statements are required for 2014, 2013, and 2012. Please refer to page 26 of the RFP, "Section 15. Financial Stability/Vendor Financial Information", for details. If this information is confidential for your company, please include this information and place it in an envelope marked "Confidential".

In addition, page 19 and 40 of the RFP, "Audited Financial Statements", should be corrected to allow for the provision of financial statements at the time your proposal is submitted.

Q4. Should references be prioritized in terms of which California counties our company has worked with to provide sample ballot booklets?

A4. Yes. References which include California counties your company has worked with should be prioritized. California counties with greater than 400,000 registered voters should be mentioned first.

Q5. Do we need to provide the geographic location and type of printers we use for large and small runs?

A5. Yes. The geographic location and type of printers used for large and small runs should be included in your response to the RFP. Vendors should also state if any of the printing will be subcontracted and provide the contact information of the subcontractor.

Q6. Can large quantities of sample ballot booklets be delivered on skids instead of pallets?

A6. Yes. Vendors should deliver large quantities of sample ballot booklets on skids. Small quantities should be delivered in cartons on pallets.

Q7. What shipping locations do we use for our response to the RFP?

A7. Vendors should use shipping locations provided on page 23, "Section 9. Shipping". The County of Fresno uses all three of the shipping locations indicated on page 23. All shipping will be FOB Fresno County.

ADDENDUM NO. One (1) REQUEST FOR PROPOSAL NUMBER: 700-5340 April 22, 2015

Q8. Do Exhibits A and B refer to parts or pages?

A8. Exhibits A and B refer to pages. Please see **Revised Exhibits A and B**. Page 29 of the RFP, "General Cost Proposal", also clarifies parts and pages.

Q9. How many pages are in the Spanish booklets?

A9. The Spanish booklet for the June 2012 election had 32 pages, and the Spanish booklet for the November 2014 election had 64 pages. Please see **Revised Exhibits A and B**.

Q10. Should the cost proposal for Exhibit B include vendor discounts for early payment?

A10. Yes. Your cost proposal for Exhibit B should include vendor discounts for early payment, and the following question should be answered:

Does your company offer any discounted terms for early payment? If so, please provide details with your response using this space here or an attachment.

Revised Cost Proposal for Exhibit B, attached, includes the above question.

Q11.Do the vendors need to create all necessary runsheets for the assembling of sample ballot booklets?

- A11. Yes. Vendors will create all necessary runsheets for the assembling of the sample ballot booklets.
- Q12. If there are extra costs to meet the delivery timelines for the sample ballot booklets, can those charges be included?
- A12. Yes. All pricing should be based on meeting the delivery timelines indicated in the RFP.

Q13. On what type of paper are small runs and large runs usually printed?

A13. Small runs are usually printed on white paper and large runs are usually printed on newsprint.

Q14. Are three cost proposals required for our response to the RFP?

A14. Yes. Three cost proposals are required as follows:

- a. General Cost Proposal
- b. Cost Proposal for Exhibit A

c. Revised Cost Proposal for Exhibit B

A checklist is provided in the **Revised Cost Proposal for Exhibit B** to facilitate your response.

ADDENDUM NO. One (1) REQUEST FOR PROPOSAL NUMBER: 700-5340 April 22, 2015

Q15. Will the contract automatically be awarded to the lowest bidder?

A15. No. As indicated on page 11 of the RFP, Award/Rejection section, the lowest bidder is not arbitrarily the vendor whose proposal will be selected.

Q16. Does local vendor preference apply to this RFP?

A16. No. Local vendor preference does not apply to this RFP.

Q17.Could we obtain a copy of the current contract and pricing, as well as the invoice for the General Election of 2014 sample ballot booklets?

A17. The board agenda items and contracts, including pricing, are available on the Fresno County Board of Supervisors' website located at the following web address:

http://www.co.fresno.ca.us/DepartmentPage.aspx?id=18369.

The board dates for the board agenda items with Consolidated Printers, Inc. are as follows:

- a. Original contract: February 23, 2010
- b. Amendment I: March 15, 2011
- c. Amendment II: June 21, 2011
- d. Amendment III: October 23, 2012

Copies of the board agenda items and contracts can be found under Support Documents, County Clerk/Registrar of Voters.

The invoice for the November 2014 Gubernatorial General Election is included in **Revised Exhibit B**.

Q18. Who should we contact if we have additional RFP questions?

A18. All questions regarding the RFP should be directed to Gary E. Cornuelle, phone (559) 600-7114, e-mail <u>gcornuelle@co.fresno.ca.us</u>.

REVISED EXHIBIT A

Sample Ballot Booklet Order

June 5, 2012 Consolidated Presidential Primary Election

Fresno County, JUNE 5, 2012 CONSOLIDATED PRESIDENTIAL PRIMARY ELECTION (Note: Spanish Booklet order at the bottom of the page)

Sample Ballot Order

Full Sample Ballot with Front & Back Cover

Style	Ship to Presort	Ship to Warehouse	Total Needed Presort &	Pages
001	12700	46	Warehouse 12746	44
001	54400	114	54514	44
002	9100	34	9134	48
003	5200	30	5230	48
004	70	30		52
-		20	100	
006	400		420	48
007	22200	58	22258	44
008	4100	28	4128	44
009	4800	30	4830	48
010	3200	26	3226	48
011	8800	38	8838	48
012	4000	26	4026	52
013	2700	26	2726	48
014	20900	62	20962	48
015	8300	36	8336	48
016	8400	36	8436	48
017	2900	26	2926	44
018	35400	94	35494	52
019	6800	32	6832	52
020	11900	38	11938	48
021	2400	24	2424	44
022	1400	22	1422	48
023	2500	24	2524	48
024	1100	22	1122	52
025	100	20	120	48
026	2000	22	2022	48
027	5700	32	5732	44
028	4200	26	4226	44
029	13500	46	13546	44
030	900	22	922	44
031	1700	24	1724	44
032	3200	28	3228	44
033	3000	24	3024	44

Style	Ship to Presort	Ship to Warehouse	Total Needed	Pages
			Presort & Warehouse	
034	67600	148	67748	44
035	10100	40	10140	44
036	70	30	100	44
037	56300	130	56430	48
038	9000	30	9030	48
039	800	22	822	48
040	1700	26	1726	44
041	7700	34	7734	52
042	600	20	620	44
043	14100	44	14144	44
044	1000	22	1022	44
045	400	20	420	44
046	3900	28	3928	44
TOTAL	441100	1700	442800	
r	1	-		
Spanish Booklets	6750	450	7200	32

5/11/2012

County of Fresno Sample Ballots June 5, 2012, Consolidated Presidential Primary Election

	QUANTITY	M/U	UNIT PRICE	SELL AMOUNT
A. Composition				
English Covers (1 x 4)	4	U	•	
Spanish Covers (Black Only)	2	U		
English Filler Pages (Composed 12, Used 8)	8	U		
Spanish Filler Pages (Composed 8, Used 7)	7	U		
Official Ballot Pages				
Fronts	1,440	U		
Backs	1,440	U		
Measures (5-1/2 x 8-1/2)				
English (10 pages)	17	U		
Spanish (10 pages)	17	U		
Candidate Statements (1/4 page)				
English (12 pages)	37	U		
Spanish (12 pages)	37	U		
Output each formatted page				
English	1,614	U		
Spanish	29	U		
Each fully assembled inside page sent electronically to				
Printer				
English	2,144	U		
Spanish	31	Ŭ		
B. Sample Ballot Printing				
44 page + Cover	231,146	М		
48 page + Cover	156,446	M		
52 page + Cover	55,208	M		
Rework BT 1 44 page - Printed, Not Stitched	12,746	M		
Rework BT 2 44 page - Printed, Not Stitched	45,000	M		
1 0				
Press Set-up	44	U		
C. Spanish Translation & Printing				
Translation (words)	14,452	Ea		
Print/Bind	7,200	М		
Set up	1	U		
D. Internet Pages				
Internet pages-English	2,328	Ea		
Internet pages-Spanish	-0-	Ea		

REVISED EXHIBIT B Sample Ballot Booklet Order November 4, 2014 Gubernatorial General Election

Fresno County, NOVEMBER 4, 2014 GUBERNATORIAL GENERAL ELECTION

Sample Ballot Order Full Sample Ballot with Front & Back Cover

Style	Ship to Presort	Ship to Warehouse	Total Amount of Order	Pages
001	3,660	40	3,700	24
002	1,160	40	1,200	24
003	460	40	500	24
004	860	40	900	24
005	170	30	200	24
006	270	30	300	24
007	2,760	40	2,800	24
008	10,650	50	10,700	24
009	70	30	100	24
010	70	30	100	24
011	5,850	50	5,900	24
012	760	40	800	24
013	18,940	60	19,000	24
014	63,470	130	63,600	24
015	6,050	50	6,100	24
016	3,960	40	4,000	24
017	7,650	50	7,700	24
018	7,450	50	7,500	24
019	8,450	50	8,500	24
020	460	40	500	24
021	3,260	40	3,300	32
022	2,360	40	2,400	24
023	9,840	60	9,900	24
024	2,160	40	2,200	24
025	1,560	40	1,600	24
026	3,960	40	4,000	24
027	460	40	500	24
028	3,760	40	3,800	24
029	4,560	40	4,600	24
030	80,430	170	80,600	24
031	1,860	40	1,900	24
032	70	30	100	24
033	17,540	60	17,600	24

Style	Ship to Presort	Ship to Warehouse	Total Amount of Order	Pages
034	1,160	40	1,200	24
035	2,260	40	2,300	32
036	2,860	40	2,900	24
037	70	30	100	24
038	70	30	100	24
039	1,160	40	1,200	24
040	2,260	40	2,300	24
041	3,160	40	3,200	24
042	3,960	40	4,000	24
043	5,260	40	5,300	24
044	4,560	40	4,600	24
045	370	30	400	24
046	1,060	40	1,100	24
047	70	30	100	24
048	70	30	100	24
049	660	40	700	32
050	1,660	40	1,700	24
051	860	40	900	24
052	70	30	100	24
053	1,460	40	1,500	24
054	2,560	40	2,600	24
055	70	30	100	24
056	70	30	100	32
057	960	40	1,000	32
058	4,260	40	4,300	24
059	660	40	700	32
060	70	30	100	32
061	2,160	40	2,200	24
062	270	30	300	24
063	960	40	1,000	32
064	560	40	600	24
065	70	30	100	24
066	70	30	100	24
067	70	30	100	24
068	460	40	500	24
069	2,660	40	2,700	24
070	70	30	100	32
071	1,160	40	1,200	24
072	170	30	200	32
073	170	30	200	24
074	660	40	700	24
075	170	30	200	24
076	1,160	40	1,200	24
077	1,960	40	2,000	24
078	170	30	200	24
079	1,360	40	1,400	24

Style	Ship to Presort	Ship to Warehouse	Total Amount of Order	Pages
080	9,150	50	9,200	24
081	170	30	200	24
082	2,160	40	2,200	24
083	960	40	1,000	24
084	1,660	40	1,700	24
085	6,360	40	6,400	24
086	760	40	800	24
087	370	30	400	24
088	8,850	50	8,900	24
089	270	30	300	24
090	3,060	40	3,100	24
091	270	30	300	24
092	270	30	300	24
093	370	30	400	24
094	2,560	40	2,600	24
095	2,560	40	2,600	24
096	2,260	40	2,300	24
097	2,060	40	2,100	24
098	70	30	100	24
099	70	30	100	24
100	70	30	100	24
101	860	40	900	24
102	270	30	300	24
103	170	30	200	24
104	370	30	400	24
105	460	40	500	24
106	270	30	300	24
107	460	40	500	24
108	3,360	40	3,400	24
109	1,560	40	1,600	24
110	1,860	40	1,900	24
111	70	30	100	24
112	70	30	100	24
113	70	30	100	24
114	70	30	100	24
115	70	30	100	24
116	70	30	100	24
117	70	30	100	24
118	70	30	100	24
119	170	30	200	24
120	3,060	40	3,100	24
121	2,960	40	3,000	24
122	2,160	40	2,200	24
123	70	30	100	24
124	2,560	40	2,600	24
125	560	40	600	24

Style	Ship to Presort	Ship to Warehouse	Total Amount of Order	Pages
126	70	30	100	24
127	560	40	600	24
128	270	30	300	24
129	660	40	700	24
130	270	30	300	24
131	270	30	300	24
132	270	30	300	24
133	270	30	300	24
134	70	30	100	24
135	270	30	300	24
136	760	40	800	24
137	70	30	100	24
138	2,260	40	2,300	24
139	1,160	40	1,200	24
140	860	40	900	24
141	370	30	400	24
142	170	30	200	24
143	270	30	300	24
144	270	30	300	24
145	70	30	100	24
146	70	30	100	24
147	2,760	40	2,800	24
148	2,160	40	2,200	24
149	3,760	40	3,800	24
150	460	40	500	24
151	560	40	600	24
152	70	30	100	24
153	270	30	300	24
154	270	30	300	24
155	70	30	100	24
156	70	30	100	24
157	170	30	200	24
158	1,260	40	1,300	24
159	760	40	800	24
160	2,260	40	2,300	24
161	560	40	600	24
162	70	30	100	24
163	270	30	300	32
164	270	30	300	32
165	760	40	800	24
166	460	40	500	24
167	270	30	300	24
168	560	40	600	24
169	170	30	200	32
170	170	30	200	32
171	170	30	200	24

Style	Ship to Presort	Ship to Warehouse	Total Amount of Order	Pages
172	760	40	800	24
173	170	30	200	24
174	70	30	100	32
175	70	30	100	24
176	360	40	400	24
177	70	30	100	24
178	3,360	40	3,400	32
179	1,360	40	1,400	32
180	960	40	1,000	32
181	860	40	900	32
182	760	40	800	24
183	270	30	300	32
184	760	40	800	32
185	70	30	100	32
186	270	30	300	32
187	470	30	500	24
188	70	30	100	32
189	70	30	100	32
190	2,360	40	2,400	32
191	2,360	40	2,400	32
192	460	40	500	24
193	270	30	300	24
194	170	30	200	24
195	560	40	600	24
196	660	40	700	24
197	470	30	500	24
198	1,060	40	1,100	32
199	70	30	100	32
200	470	30	500	32
201	460	40	500	32
202	470	30	500	32
203	470	30	500	32
204	4,660	40	4,700	32
205	270	30	300	32
206	1,160	40	1,200	32
207	270	30	300	32
TOTAL	452,490	7710	460,200	
Spanish Booklets	6,550	450	7,000	64

County of Fresno Sample Ballots November 4, 2014, General Election

12/16/2014

12/10/2014	OUANTITY	M/U		SELL AMOUNT
A Composition	QUANTITY	14/0	UNIT PRICE	SELL AMOUNT
A. Composition	1	Uʻ		-
English Covers Spanish Covers	1	U		
	12	U		
English Filler Pages	6	U		
Spanish Filler Pages	0	0		
Official Ballot Pages	000			
Fronts	828	U		
Backs	828	U		
Measures (1/2 page)	10			
English	42	U		
Spanish	48	U		
Candidate Statements (1/4 page)				
English	47	U		
Spanish	47	U		
Output Each Formatted Page				
English	1,717	U		
Spanish	64	U		
Additional Digital Work/Corrections	42	Hr		
Each Fully Assembled Inside Page Sent Electronically				
to Printer				
English	5,264	U		
Spanish	64	U		
B. Sample Ballot Set-Up and Printing				
Press Set-Up	207	U		
24 page + Cover	426,700	Μ		
32 page + Cover	33,500	M		
				•
C. Translation & Related Printing		-		
Spanish Translation (per word)	35,422	Ea		
Set-Up	1	U		
Print/Bind	7,000	М		
Translation & Formatting of Ballot Facsimiles				
HIN,KHM,CHI,JPN	41	U		
D. Internet Pages				
Internet pages-English	6,092	Ea		

County of Fresno Sample Ballots November 4, 2014, General Election

12/16/2014

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12/16/2014				
	QUANTITY	MU	UNIT PRICE	SELL AMOUNT
A. Composition				
English Covers	1	0.	\$38.00	\$38.00
Spanish Covers	1	U	\$47.00	\$47.00
English Filler Pages	12	U	\$39.00	\$468.00
Spanish Filler Pages	6	U	\$44.00	\$264.00
Official Ballot Pages				
Fronts	828	U	\$52.00	\$43,056.00
Backs	828	U	\$52.00	\$43,056.00
Measures (1/2 page)				
English	42	U	\$24.00	\$1,008.00
Spanish	48	U	\$26.00	\$1,248.00
Candidate Statements (1/4 page)				
English	47	U	\$24.00	\$1,128.00
Spanish	47	U	\$26.00	\$1,222.00
Output Each Formatted Page				
English	1,717	U	\$3.72	\$6,387.24
Spanish	64	U	\$3.72	\$238.08
Additional Digital Work/Corrections	42	Hr	\$105.00	\$4,410.00
Each Fully Assembled Inside Page Sent Electronically				
to Printer				
English	5,264	U	\$2.33	\$12,265.12
Spanish	64	U	\$2.33	\$149.12
B. Sample Ballot Set-Up and Printing				
Press Set-Up	207	U	\$60.00	\$12,420.00
24 page + Cover	426,700	M	\$345.00	\$147,211.50
32 page + Cover	33,500	M	\$402.00	\$13,467.00
				•
C. Translation & Related Printing				
Spanish Translation (per word)	35,422	Ea	\$0.29	\$10,272.38
Set-Up	1	U	\$60.00	\$60.00
Print/Bind (Matrix Price = \$855/M)	7,000	м	\$745.00	\$5,215.00
Translation & Formatting of Ballot Facsimiles				
HIN,KHM,CHI,JPN	41	U	\$437.00	\$17,917.00
D. Internet Pages				
Internet pages-English	6,092	Ea	\$1.16	\$7 Acc 20
	0,092	Ld	\$1.10	\$7,066.72
E. Delivery Credit				-\$8,007.43
			Pre-Tax Total	\$320,606.73

REVISED COST PROPOSAL FOR EXHIBIT B

Provide pricing for the following:	8 ½" x 11"	Unit of Measure
A. Composition Cover page with color overlays:		
English/page	\$	
Spanish/page	\$	
Cover page with black and white overlays:		
English/page	\$	
Spanish/page	\$	
Filler Page:		
English	\$	
Spanish	\$	
Official Ballot Page:		
Fronts	\$	
Backs	\$	
Voter Pamphlet Page:	\$	
Candidate Statements:		
English/per 200 word statement (¼ page)	\$	
Spanish/per 200 word statement(¼ page)	\$	
Measures:		
English/ per ½ page column	\$	
Spanish/ per ½ page column	\$	
Output Each Formatted Page:		
English/page	\$	
Spanish/page	\$	

REVISED COST PROPOSAL FOR EXHIBIT B

	8 ½" x 11"	Unit of Measure
Additional Digital Work/Corrections:		
Price per hour	\$	
Each Fully Assembled Inside Page Sent Electronically to Printer:		
English/page	\$	
Spanish/page	\$	
B. Sample Ballot Booklet Set-Up and Printing:		
Press Set-Up per ballot type	\$	
24 Page + Cover	\$	
32 Page + Cover	\$	
Proofs:	\$	
C. Translation and Related Printing Services:		
Spanish Translation (per word)	\$	
Set-Up, per unit	\$	
Print/Bind	\$	
Translation & Formatting of Ballot Facsimiles (Chinese, Hindi, Japanese, and Khmer), price per unit	\$	
Central Committee Insert Service:		
Per supplied envelope or letter	\$	
Per printed letter	\$	
D. Internet Pages:		
Price per internet page-English	\$	
Price per internet page-Spanish	\$	

REVISED COST PROPOSAL FOR EXHIBIT B

Programming Charges	8 ½" x 11"	Unit of Measure
Price per hour	\$	
Other Costs (If any, be specific):		
	\$	
	\$	
	\$	
Total:	\$	
Minimum order per style:		
Minimum number of pages/parts:		

Does your company offer any discounted terms for early payment? If so, please provide details with your response using this space here or an attachment.

Checklist ☑

Please ensure your company completed the following with your bid:

- 1. General Costs using the General Cost Proposal pages \Box
- 2. Pricing for the order attached in Exhibit A, using Cost Proposal-Exhibit A pages \Box
- 3. Pricing for the order attached in Exhibit B, using copies of the Cost Proposal-Exhibit B pages

BID NO .: 700-5340

DATE: April 17, 2015

Sample E	Ballot Printing		
	IPTION OF BID BID DUE DATE:	May 7, 2015	
X VENDOR CONFERENCE	BUYER:	Gary E. Cornuelle	
BID OPENING			
ProvoteSolutions	Coren	My Clerk	
Cris Highnote	Bia	ndi UTA	
90 West Poplar Ave		COMPANY REPRESENTATIVE	
Portevulle CA 93257		COMPANY ADDRESS	
Crishe provotes plutions, com	1	CITY/STATE/ZIP	
E-MAIL ADDRESS BOD (081-1171 BDD Z33 10 BL PHONE NUMBER FAX NUMBER	1	E-MAIL ADDRESS 0/3 ER	FAX NUMBER
Consolidated Elections Services			
MichaelLatave & Lavry Hawkin COMPANY REPRESENTATIVE		COMPANY NAME	
COMPANY REPRESENTATIVE (2630 Eightz St COMPANY ADDRESS		COMPANY REPRESENTATIVE	
COMPANY ADDRESS Berkeley, CA 94710 CITYISTATEIZIP		COMPANY ADDRESS	
mlatavel consoprations, com		CITY/STATE/ZIP	
¥		E-MAIL ADDRESS	
510-3495-3113 PHONE NUMBER FAX NUMBER FAX NUMBER	PHONE NUME	ER	FAX NUMBER
/ prri / Corport on		COMPANY NAME	
COMPANY REPRESENTATIVE		COMPANY REPRESENTATIVE	
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