

COUNTY OF FRESNO
ADDENDUM NUMBER: ONE (1)
RFQ NUMBER: 485-5244
JANITORIAL SERVICE AT BRIX-MERCER

March 7, 2014

PURCHASING USE
hrs

G:\PUBLIC\RFQ\485-5244 ADD 1.DOC

IMPORTANT: SUBMIT QUOTATION IN SEALED PACKAGE WITH QUOTATION NUMBER, CLOSING DATE AND BUYER'S NAME MARKED CLEARLY ON THE OUTSIDE TO:

COUNTY OF FRESNO, Purchasing
4525 EAST HAMILTON AVENUE, 2ND FLOOR
FRESNO, CA 93702-4599

CLOSING DATE OF BID WILL BE AT 2:00 P.M., ON MARCH 20, 2014.

QUOTES WILL BE CONSIDERED LATE WHEN THE OFFICIAL PURCHASING TIME CLOCK READS 2:00 P.M.

All quotation information will be available for review after contract award.

Clarification of specifications is to be directed to: **Shannon W. Kirby**, phone (559) 600-7116, e-mail CountyPurchasing@co.fresno.ca.us, fax (559) 600-7126.

NOTE THE ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS OF REQUEST FOR QUOTATION NUMBER: 485-5244 AND INCLUDE THEM IN YOUR RESPONSE. PLEASE SIGN AND RETURN THIS ADDENDUM WITH YOUR QUOTATION.

➤ **Please see the attached questions and answers.**

ACKNOWLEDGMENT OF ADDENDUM NUMBER ONE (1) TO RFQ 485-5244

COMPANY NAME: _____
(PRINT)

SIGNATURE: _____

NAME & TITLE: _____
(PRINT)

QUESTIONS & ANSWERS

Q1. How will payment be rendered and when?

A1. Currently, we receive monthly invoices which are processed by our business office at the end of the month.

Q2. How many offices per floor?

A2. Total number of offices are as follows: (please note that total number of workstations and cubicles are not included)

- *Brix 6th floor: 26 offices, 2 conference rooms*
- *Brix 5th floor: 22 offices*
- *Brix 4th floor: 26 offices*
- *Brix 3rd floor: 14 offices, 2 conference rooms*
- *Mercer 3rd floor: 11 offices, 1 conference room*
- *Brix 2nd floor: 30 offices*
- *Mercer 2nd floor: 23 offices, 9 visitation rooms*
- *Brix Mezzanine: 19 offices, 1 conference room*
- *Brix 1st floor: 27 offices, 3 exam rooms, 1 conference room*
- *Mercer 1st floor: 25 offices, 3 exam rooms*
- *Brix Basement: 15 offices, 2 kitchen areas, 1 conference room*
- *Mercer Basement: 7 offices, 15 lab areas*

Q3. What services are covered under Special Hours?

A3. Services covered under Special Hours include floor stripping and waxing as well as quarterly carpet cleaning, when the vendor is unable to complete these requests during their normal service hours.

Q4. Will there be a master key to all offices for cleaning staff?

A4. Yes, each member of the cleaning staff will be given a copy of the master key in order to have access to all areas they are required to clean.

Q5. What is the current janitorial company charging for the janitorial services provided for the Brix Mercer building?

A5. Our current janitorial company charges us \$7,450.00 a month for the janitorial services outlined in the RFQ.