

BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Audit Committee and Board of Retirement of
Fresno County Employees' Retirement Association
Fresno, California

Report on the Financial Statements

We have audited the accompanying Statement of Fiduciary Net Position of the Fresno County Employees' Retirement Association (FCERA) as of June 30, 2014 and 2013, and the related Statement of Changes in Fiduciary Net Position for the years then ended, and the related notes to the financial statements, which collectively comprise FCERA's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to FCERA's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of FCERA's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the fiduciary net position of FCERA as of June 30, 2014 and 2013, and the changes in fiduciary net position for the years then ended in conformity with accounting principles generally accepted in the United States of America.

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Emphasis of Matter

As discussed in Note 2 to the financial statements, during the year ended June 30, 2014, FCERA implemented Governmental Accounting Standards Board (GASB) Statement No. 67, *Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25*, which modified the current financial reporting of pension plans. Our opinion is not modified with respect to the matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements of FCERA that collectively comprise FCERA's basic financial statements. The other supplementary information and the introductory, investment, actuarial, and statistical sections, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used in the basic financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory, investment, actuarial, and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2014, on our consideration of FCERA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering FCERA's internal control over financial reporting and compliance and should be considered in assessing the results of our audit.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
December 29, 2014

BROWN
ARMSTRONG

CERTIFIED
PUBLIC
ACCOUNTANTS

BROWN ARMSTRONG

Certified Public Accountants

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Audit Committee and Board of Retirement of
Fresno County Employees' Retirement Association
Fresno, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Fresno County Employees' Retirement Association (FCERA), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise FCERA's basic financial statements, and have issued our report thereon dated December 29, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered FCERA's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of FCERA's internal control. Accordingly, we do not express an opinion on the effectiveness of FCERA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of FCERA's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

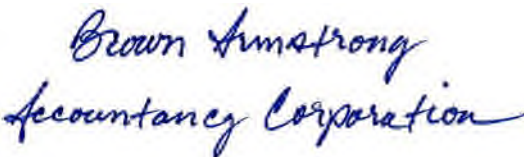
As part of obtaining reasonable assurance about whether FCERA's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of FCERA in a separate letter dated December 29, 2014.

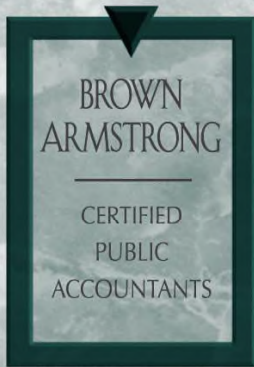
Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of FCERA's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering FCERA's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

A handwritten signature in blue ink that reads "Brown Armstrong Accountancy Corporation". The signature is written in a cursive, flowing style.

Bakersfield, California
December 29, 2014



BROWN ARMSTRONG

Certified Public Accountants

REQUIRED COMMUNICATION TO THE AUDIT COMMITTEE IN ACCORDANCE WITH PROFESSIONAL STANDARDS

To the Audit Committee and Board of Retirement of
Fresno County Employees' Retirement Association
Fresno, California

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We have audited the financial statements of the Fresno County Employees' Retirement Association (FCERA) for the year ended June 30, 2014, and have issued our report thereon dated December 29, 2014. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated June 19, 2014. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by FCERA are described in Note 2 to the financial statements. As described in the notes to the basic financial statements, FCERA implemented the following standard in 2014: Governmental Accounting Standards Board (GASB) Statement No. 67 - *Financial Reporting for Pension Plans*. The objective of GASB Statement No. 67 is to improve financial reporting by state and local government pension plans, such as FCERA. We noted no transactions entered into by FCERA during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was the fair market value of investments.

Management's estimate of the fair market value of investments is derived by various methods as detailed in Note 2 to the financial statements. We evaluated the key factors and assumptions used to develop the fair market value of investments in determining that it is reasonable in relation to the financial statements taken as a whole.

The net pension liability is based on the actuarially-presumed interest rate and assumptions. We evaluated the key factors and assumptions used to develop the net pension liability in determining the reasonableness in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosures for deposits and investments in Notes 2 and 3 to the financial statements, Summary of Significant Accounting Policies and Deposits and Investments, respectively, were derived from FCERA's investment policy. Management's estimate of the fair market value of investments was derived by various methods as detailed in the notes.

Additionally, the disclosures related to the Net Pension Liability in Note E derived from the actuarial valuations, which involve estimate of the value of reported amounts and probabilities about the occurrence of future events far into the future.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the Management Representation Letter dated December 29, 2014.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the FCERA financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as FCERA's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Schedule of Employer Contributions, and Schedule of Investment Returns, Latest Actuarial Valuation Methods and Schedule of Changes in Net Pension Liability and Related Ratios, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during the audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Schedule of Administrative Expenses, Administrative Budget Analysis, Schedule of Investment Expenses and Schedule of Payments to Consultants, which accompany the financial statements but are not RSI. With respect to this other supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

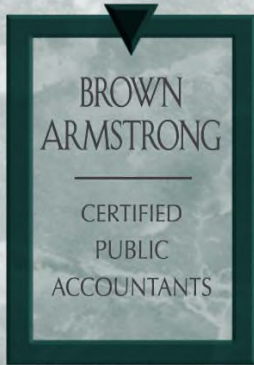
We were not engagement to report on the introductory, investment, actuarial and statistical sections, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

This report is intended solely for the information and use of the Audit Committee, Board of Retirement, and management of FCERA, and is not intended to be and should not be used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

*Brown Armstrong
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Bakersfield, California
December 29, 2014



BROWN ARMSTRONG

Certified Public Accountants

AGREED UPON CONDITIONS REPORT DESIGNED TO INCREASE EFFICIENCY, INTERNAL CONTROLS, AND/OR FINANCIAL REPORTING

To the Audit Committee and Board of Retirement of
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We have audited the financial statements of the Fresno County Employees' Retirement Association (FCERA) for the year ended June 30, 2014, and have issued our report dated December 29, 2014. In planning and performing our audit of the financial statements of FCERA, we considered its internal control structure over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of FCERA's internal control. Accordingly, we do not express an opinion on the effectiveness of FCERA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. We did not identify any deficiencies in internal control that we considered to be material weaknesses.

However, during our audit we became aware of three matters that are opportunities for strengthening internal controls and operating efficiency. The recommendations that are listed in this report summarize our comments and suggestions regarding these matters.

We will review the status of these comments during our next audit engagement. We have already discussed these comments and suggestions with various FCERA personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

I. CURRENT YEAR CONDITIONS AND RECOMMENDATIONS

Condition Number 1 – Pension System

At January 1, 2013, Tier V was mandated by the State and implemented by FCERA in April 2013 retroactively to January 2013. FCERA was in the process of implementing a new pension administration system and elected to not update the existing pension administration system to accommodate the Tier V requirements. As a result FCERA's posting of payroll transmittal imports into the pension system that tracks participant's salary and contributions were delayed since December 31, 2012. It was determined the new pension system, Arrivos, would be programmed, tested, and used to implement Tier V. During the prior year, FCERA implemented manual procedures for processing withdrawals and retirements which will need to be recorded and verified once the new pension system's programming and implementation is finished.

Since the information recorded in the pension system is used as the source for updating the member data to be used by FCERA staff for calculation of retirement and withdrawal of contributions, failure to keep accurate member data might result in over (under) payments of benefits.

Recommendations

Once programming and implementation for the new pension system is completed and member information can be imported into the system, we recommend FCERA re-calculate all withdrawal of contributions, new retirements, and new pension rates implemented since January 1, 2013.

Views of Responsible Officials and Planned Corrective Action

FCERA began uploading the payroll transmittal files in November 2014 with an anticipated finish to be current by mid-January 2015. Once the Arrivos system is current, staff will be re-calculating the withdrawals of contributions and retirements effective from January 1, 2013.

Condition Number 2 – Travel Expenses

When processing travel expenses for employees, we noted the controls in place are not sufficient to prevent over-reimbursement due to expenses paid on FCERA issued credit cards. One employee included in their personal expenses a receipt from his FCERA issued credit card in the amount of \$7.18. Employees are not to receive reimbursements for company issued credit cards.

Recommendations

We recommend FCERA implement a procedure to compare expense report receipts to the credit card statement that pertains to the employee's charge. This will eliminate the oversight of the employee giving a receipt for a personal expense when in fact it is a charge on an FCERA issued credit card, which cannot be reimbursed. This would occur during the current review in place that has department approval sign off on the travel expense claim and will need access to credit card statements for their review.

Views of Responsible Officials and Planned Corrective Action

FCERA appreciates the recommendation. Instead of reviewing statements, FCERA views reviewing the last 4 of the credit card on the receipts against FCERA's credit card list sufficient to prevent a FCERA expense from being reimbursed to an employee.

Condition Number 3 – User Access

During the Information Technology (IT) review of Dynamics NAV financial reporting system, we noted the user accounts needing to post transactions in Dynamics NAV have been granted administrative rights to the application. Administrative rights to the Dynamics NAV application increases the risk that unauthorized activities could occur undetected.

Recommendations

We recommend FCERA create a new security role in Dynamics NAV which allows users to post transactions, but does not grant administrative access which allows full access to the program including modification which is not needed for daily procedures. This approach will allow users to have the access they need to complete their job duties, but does not increase the risk for unauthorized activities.

Views of Responsible Officials and Planned Corrective Action

FCERA accounting staff believes the risk that unauthorized activities could occur are extremely low due to existing review procedures currently in place. However, FCERA- will work with its Dynamics NAV vendor, SCS, to evaluate available options to set additional security levels for the Accountants. Improved security levels might allow for posting journal entries, creation of account numbers and descriptions, creation of dimension values and year end close processing while preventing full access if possible.

II. DISPOSITION OF PRIOR YEAR CONDITIONS

Condition Number 1 – Pension System

During our testing of participant data, we noted discrepancies between the member's information recorded in the pension system and reported on the payroll transmittals by the employer. Due to the implementation of Tier IV and Tier V in the current year, FCERA had not updated its pension system programming to accept the Tier IV and Tier V members, which has delayed payroll transmittal imports into its pension system that tracks participant's salary and contributions since June 30, 2012. During the year, FCERA implemented manual procedures for processing withdrawals and retirements which will need to be recorded and verified once the pension system's programming is finished.

Since the information recorded in the pension system is used as the source for updating the member data to be used by FCERA staff for calculation of retirement and withdrawal of contributions, failure to keep accurate member data might result in over (under) payments of benefits.

In addition to new pension programming, the new Tier V rates were not approved by the Board of Supervisors until the February 5, 2013, meeting and not implemented into the County of Fresno payroll system until April 15, 2013. Until that date, all Tier V members were using the Tier IV rates. Once FCERA's pension software has been programmed for the Tier V rates, an adjustment to all these employees will be made by FCERA. Tier V rates went into effect for those members who had current Memorandums of Understanding (MOU). For the units with expired MOUs, the Tier V rates went into effect July 1, 2013. The units with expired MOUs were units 1, 7, 14, 35, 37, and 38. FCERA is aware an adjustment needs to be made for all Tier V members who were contributing at the Tier IV rates; however, this adjustment has not been made yet.

Recommendations

Once programming for the new pension tiers is completed and member information can be imported into the system, we recommend FCERA re-calculate all withdrawal of contributions, new retirements, and new pension rates implemented for the year ending June 30, 2014.

Views of Responsible Officials and Planned Corrective Action

FCERA agrees with this recommendation. This recommendation is in compliance with FCERA's standard operating procedures.

Current Year Status

July 1, 2012, Tier IV was implemented by the County of Fresno; as a result the pension system was updated during fiscal year 2013-2014 when testing was completed to accept the uploads through December 31, 2012. FCERA has processed the withdrawal of contributions and retirees correctly through December 31, 2012.

This information is intended solely for the use of the Audit Committee, Board of Retirement, and management of FCERA and is not intended to be, and should not be, used by anyone other than these specified parties.

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