

Retirement Timeline

5 years from retirement

- Provide required documents
 - Birth/Marriage Certificates, Divorce documents
- Purchase available service credit
- Attend FCERA retirement planning seminar

3 years from retirement

- Target possible Retirement date
- Review retirement calculator – www.fcera.org

1 year from retirement

- Contact reciprocal agency if applicable
 - Must retire from FCERA and all reciprocal agencies on the same day

3 months from retirement date

- Schedule counseling session with Retirement Coordinator
 - Attend counseling session within 60 days of retirement
 - Sign Retirement Application
- Obtain Social Security Estimate if electing the TAO

1 month prior to retirement date

- Contact Personnel Services regarding accrued leave
- Contact your bank of choice and make alternate arrangements for any payroll deductions now in place
- Resolve any retirement questions with your FCERA Retirement Coordinator
- Finalize details regarding Health Insurance and Deferred Compensation
- Notify your department of your retirement date.
 - FCERA must have a copy of an accepted letter of resignation.