



**BOARD OF DIRECTORS**

STEVE BRANDAU

NATHAN MAGSIG

BUDDY MENDES

LARRY MICARI

BRIAN PACHECO

AMY SHUKLIAN

PETE VANDER POEL

**Meeting Location:  
County of Tulare  
Human Resources & Development Dept.  
Innovation Conference Room  
2500 W. Burrel Avenue  
Visalia, CA 93291**

**AGENDA DATE:** December 9, 2022

**ITEM NUMBER:** Item 19

**SUBJECT:** Approve and Authorize President to Execute SJVIA Agreement with Navia Benefit Solutions, Inc. to Continue to Provide COBRA, FMLA, And Retiree Billing Services For an Initial Three-Year Term with Two One-Year Options to Extend the Agreement (A)

**REQUEST(S):** That the Board approve and authorize the President to execute Agreement with Navia Benefit Solutions, Inc., effective January 1, 2023.

**DESCRIPTION:**

The SJVIA entered into an agreement with Administrative Solutions, Inc. (ASi) on January 1, 2018 to provide COBRA, FMLA, and Retiree Billing Services through December 31, 2020. Effective October 10, 2019 SJVIA and ASi entered into an Assignment of Agreement to Navia Benefit Solutions, Inc. (Navia). The agreement provided that the term of the agreement may be extended for no more than two additional one-year terms. The second one-year term option to the Agreement terminates December 31, 2022.

Staff recommends entering into a new agreement, effective January 1, 2023, with Navia Benefit Solutions, Inc. for an initial three-year term with two one-year options to extend the agreement.

**FISCAL IMPACT/FINANCING:**

Fees paid to Navia will be on a Per Employee Per Month (PEPM) or Per Employee Per Cycle (PEPC) structure. The fee breakdown is as follows:

- Fresno County COBRA/FMLA Services: \$2.00 PEPM / \$0.92 PEPC

**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** December 9, 2022

- Fresno County Retiree Billing Services: \$2.00 PEPM

Estimated annual cost for Plan Year 2023 is \$158,928 (based on current enrollment).

**ADMINISTRATIVE SIGN-OFF:**



---

Hollis Magill  
SJVIA Manager



---

Lupe Garza  
SJVIA Assistant Manager