



**BOARD OF DIRECTORS**

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**Meeting Location:  
County of Tulare  
Board of Supervisors Chambers  
2800 W. Burrel Avenue  
Visalia, CA 93291  
August 24, 2018 9:00 AM**

**AGENDA DATE:** August 24, 2018

**ITEM NUMBER:** Item 12

**SUBJECT:** Approve and Authorize Staff to Send the 2018 Multi-County Biennial Notice to the California Fair Political Practices Commission (FPPC) (A)

**REQUEST(S):** That the Board approve and authorize the SJVIA Staff to submit the 2018 Multi-County Biennial Notice to the FPPC indicating that no amendment is required at this time.

**DESCRIPTION:**

The Political Reform Act requires every government agency to review its conflict of interest code biennially to determine if it is accurate or, alternatively, that the code must be amended. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.

According to the FPPC guidelines, points to consider when determining if changes must be made to the Conflict of Interest Code include:

1. Is the current code more than five years old? (**Yes**)
2. Have there been any substantial changes to the organizational structure since the last code was approved by the FPPC? (**No**)
3. Have any positions been eliminated or renamed since the current conflict of interest code was approved by FPPC? (**No**)
4. Have any new positions been added since the last code was approved by FPPC? (**No**)
5. Have there been any substantial changes in duties or responsibilities for any positions since the current conflict of interest code was approved by FPPC? (**No**)

**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** August 24, 2018

Although the current code was approved by the FPPC more than five years ago, it still accurately reflects the current organizational structure of the SJVIA and disclosure categories. Staff consulted with the FPPC and confirmed that no amendments are necessary. Staff recommends submission of the 2018 Multi-County Biennial Notice to the FPPC indicating that no amendment is required at this time. The original SJVIA Conflict of Interest Code was approved in 2010 and updated in 2012 to designate positions that had a title change. The 2018 Multi-County Biennial Notice, which is attached for your reference, must be returned to the FPPC no later than October 1, 2018.

**FISCAL IMPACT/FINANCING:**

None.

**ADMINISTRATIVE SIGN-OFF:**



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Paul Nerland  
SJVIA Manager



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Rhonda Sjostrom  
SJVIA Assistant Manager