



BOARD OF DIRECTORS

ANDREAS BORGEAS

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PETE VANDER POEL

J. STEVEN WORTHLEY

**Meeting Location:
Tulare County Employees' Retirement
Association Board Chambers
136 N Akers St
Visalia, CA 93291
April 10, 2015 9:00 AM**

AGENDA DATE: April 10, 2015

ITEM NUMBER: 10

SUBJECT: Report on Administrative Services Costs

REQUEST(S): That the Board receive this informational report

DESCRIPTION:

At the February 6, 2015 Board meeting and other previous meetings there was discussion of the annual budget and need for disclosure and understanding of the full costs for administration of the SJVIA. Currently, in addition to the consulting services provided by Gallagher Benefit Services (GBS), direct services and staff time is provided by Fresno and Tulare Counties including Fresno County Auditor/Accounting, both County Counsel offices, and both Human Resources/Benefits departments. As a result, Board members requested staff to review charges and provide an update.

For the period of June 1, 2014 through March 25, 2015 the SJVIA has been billed and reimbursed a total of \$179,522 as shown on the Attached Chart. Accounting/auditor services amounted to 43% of the charges, Human Resources/Benefits accounted for 51%, and legal services/Counsel charges were at 6%.

The SJVIA Manager and Assistant Manager are still reviewing the amount of time currently devoted to SJVIA activities and types of tasks/services provided by the County departments. There are advantages in utilizing County staff who are knowledgeable of public agency requirements, benefits services, and acceptable governmental practices. Further examination of staffing services needs to be completed before a recommendation(s) related to any change in current arrangements for administrative services is brought back to the SJVIA board.

AGENDA: San Joaquin Valley Insurance Authority

DATE: April 10, 2015

FISCAL IMPACT/FINANCING:

As noted above, SJVIA has reimbursed for services provided by the County of Fresno and Tulare. The SJVIA budgeted \$304,392 in FY 14-15 for administration.

ADMINISTRATIVE SIGN-OFF:



Rhonda Sjostrom
SJVIA Manager



Paul Nerland
SJVIA Assistant Manager