

# San Joaquin Valley Insurance Authority

## BOARD OF DIRECTORS

SUSAN B. ANDERSON

JUDITH CASE

MIKE ENNIS

ALLEN ISHIDA

PHIL LARSON

DEBORAH POOCHIGIAN

PETE VANDER POEL

Meeting Minutes:  
September 17, 2010  
8:30 AM

### 1. Call to Order

Meeting called to order at 8:37 by President Judy Case

### 2. Roll Call

Roll was called by Michele Mills, Gallagher Benefit Services. Present were President Case, Director Susan Anderson, Director Mike Ennis, and Director Phil Larson. Vice President Pete Vander Poel was Absent. Director Allen Ishida joined the meeting after roll was called.

### 3. Approve Minutes of Meeting of August 20, 2010

Director Larson moved for the approval of the minutes, seconded by Director Anderson. Motion was unanimously approved.

### 4. Adoption of Class Specifications for SJVIA Positions

Mr. Tim Huntley, County of Tulare explained the need to have class specifications for the SJVIA. President Case called for any questions or comment, none were offered. Director Anderson made a motion and Director Larson seconded the motion to approve the class specifications. Motion was unanimously approved.

**Minutes:** San Joaquin Valley Insurance Authority

**DATE:** May 7, 2010

5. Status Report on Liability Policies

Mr. Huntley gave a brief overview of the status of the liability policies for the SJIVA. He outlined that the cost of the policies would be funded through the SJVIA which also related to agenda item 6. He explained there is no action needed at this time, but that it was the intention of staff to provide the Board with the status of the procurement of the policies. President Case asked if there were any questions or comments. Director Ennis moved to show the receipt of the report, Director Larson seconded. Motion approved unanimously.

6. SJVIA Administration Cost Informational Report

Paul Nerland, County of Fresno, gave a report on the administrative cost of the SJVIA that is paid through the \$2.00 pepm SJVIA fee included in the budget. Mr. Nerland explained that both counties do a large amount of work on the accounting for the SJVIA. He also added that as this is the first year of the SJVIA the labor to start up the entity has been greater than it will be in subsequent years.

President Case asked that at the end of the year staff report on the actual administrative costs as incurred to show the true administrative costs of the plan.

Director Ennis moved for the recognition of the receipt of the report, seconded by Director Anderson. Motion passed unanimously.

7. Proposed Guidelines for SJVIA Future Expansion

Bruce Caldwell, Gallagher Benefit Services, gave a brief presentation of the SJVIA structure and the advantages of growing such an entity.

**Minutes:** San Joaquin Valley Insurance Authority

**DATE:** May 7, 2010

President Case questioned that ability of each County to add special districts at the County level that would then become part of the SJVIA through the respective County. As each county is stand alone for their claims, the risk would be greater to the County separately than to the SJVIA as a whole.

Mr. Huntley discussed the examples of principles that could be used as part of the by-laws of the SJVIA. He explained that depending on the size of the interested group, either standard or custom plan options could be offered.

Director Poochigian asked if the SJVIA could surcharge new entities with a higher administration fee. Mark Tucker, GBS explained that a surcharge for new groups could be included in the by-laws.

Director Anderson moved to direct GBS to prepare an implementation plan for growth that the SJVIA can move forward with in 2011. Phil Larson seconded the motion. Unanimously approved.

8. Directors Reports – Information
9. Public Comment

No Public Comment was given.

Next meeting is November 5 at 9:00 in Tulare.

Meeting adjourned at 10:00 AM by President Judith Case.